

May 16 2018 Meeting.

Present: Daniel Conti, Bob Lucy, Carl Ross, Kyla Shauer, Mac Nanton, Stuart Macpherson

Away: None

Start @ 7:08 pm

End @ 9:24 pm

Next Meeting TBD

Proposed Agenda:

1. Approval of April 25 minutes
2. Call for additional agenda items
3. Daniel's resignation and interim secretary
4. Review of action items from last month
5. Updates: financial (attached) , petition, Lot 855, newsletter, website, business cards
6. Member emails - how to handle, privacy, record-keeping
7. Garage sale – what needs to be done and who will do it (make signs, post signs on the day, take down signs, +?)
8. Fair Vote presentation – what needs to be done and who will do it (greet and introduce speaker, welcome guests, liaise with McCalls, direct parking, direct seating, thank speaker, +?)
9. Directors insurance decision
10. Constitution General Meeting
  - confirm when and where
  - 2 weeks notice
  - carpooling
  - prepare summaries/comparison old vs. new
  - computer projector (?)
  - attendance/vote eligibility checker
  - minute taker
  - presentation at meeting
  - 2 options
  - vote – part 1: in favour of updating. part 2: which option
  - filing of government paperwork
11. New business
12. Adjourn

Agenda adopted.

1) Approval of April 25 minutes

- Minutes of April 25th meeting accepted with changes:
  - 1 week notice -> 2 weeks notice

- 2) Call for additional agenda items
  - Add a discussion of business cards under point 5
- 3) Daniel's resignation and interim secretary
  - Kyla will take over as secretary.
  - Daniel will provide her with access and permissions to various resources (Google Drive, Facebook)
- 4) Review of action items from last month
  - Mac is still working on contacting colleagues
- 5) Updates: financial (attached) , petition, Lot 855, newsletter, web site
  - Petition
    - Updates after session of Legislature at the end of the month
    - Mac contacted Dave Obee and Saanich News about records of previous interchange development.
    - Stew V. entered a Freedom of Information request as well.
    - Mac will inquire about inviting newspapers to do an article on the situation.
  - 855 Development
    - Mac will write to director of planning to get more info on process and meetings
      - Odds are the whole process will be delayed due to upcoming municipal elections and ongoing backlog.
  - Newsletter
    - It was delivered
  - Website
    - Carl is still looking for more content.
    - Daniel will send the Google drive link to the photos he has collected.
  - Business Cards
    - Cheapest to do ourselves, would cost around \$30-\$50
      - This will be the method we go with.
    - Kyla will do a design
    - Bob will send Kyla FCA Logo.
- 6) Member emails - how to handle, privacy, record-keeping
  - Canadian anti-spam legislation (CASL) stipulates some regulations for specifically non-profits.
  - The association has informed consent from members.
  - Add privacy policy for membership info (emails, photos, etc)
  - Decided that the directors should try and CC secretary@falaise to keep a record of emails.
  - Carl will create contact list
  - Carl will create privacy policy
- 7) Garage sale – what needs to be done and who will do it (make signs, post signs on the day, take down signs, +?)
  - Bob has sign/sandwich boards
  - Bob will contact advertisers
  - Tasks:
    - Big Signs/Sandwich boards at:

- 1 @ Falaise Crescent and Falaise Drive
  - 1 @ Falaise Crescent and Royal Oak Drive
  - 1 @ Falaise Drive and Royal Oak Drive
- Street sign signs Dan
  - 7 Garage Sale Signs from Canadian Tire
- Notice/Flyer for the neighbourhood
  - Bob

8) Fair Vote presentation – what needs to be done and who will do it (greet and introduce speaker, welcome guests, liaise with McCalls, direct parking, direct seating, thank speaker, +?)

- Mac will contact McCall's to see who will be at the building
- Bob will ensure that AV equipment is working
- Bob will check on date, there may have been some confusion
  - Correct date should be Sun 27th 2-4
- Carl will direct parking
- Everyone will help with chairs
- Bob will thank speaker and McCalls

9) Directors insurance decision

- Vote taken: All in favour in pursuing and obtaining directors insurance
  - For: 0
  - Against: 6
  - Measure fails

10) Constitution General Meeting

- Kyla says that her house is available weekdays.
  - We will plan a meeting for June 13th 7-8 PM and a possible secondary one on June 20th 7-8 PM
  - She has 20-25 chairs
- Notice out by Wednesday 30th
  - Kyla will create
- Bob will create official agenda and summarize and present changes
- Bob will provide membership list to Mac who will check membership and make 50 or so construction paper voting cards
- Carl will do minutes if Daniel is not available
- To have the meeting be most efficient the questions should be
  - Q1: Yea or nay to the new constitution
  - Q2: Yea or nay to including business members.
- Food budget \$125
  - Bob will send smile card to Kyla
- If passed Bob will submit.

11) New business

- Signed cheque for Bob
- Dan will figure out steps needed for new signatory after he leaves

- Berwick requests that we book a years worth of meetings in advance come September.
  - Dan will forward Berwick email to Kyla
- Yearly donation to Berwick signed

12) Adjourn

End @ 9:24 pm