



**Falaise Community Association**  
Growing a stronger community together

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## **Minutes of the Directors' Meeting**

**Where:** Berwick Royal Oak retirement community, 4680 Elk Lake Dr.

**When:** Wednesday, 14-Aug-19, 7:06 pm to 8:34 pm

**Attendees:** Cynthia Hawsworth, Sandrine Lio, Bob Lucy, Mac Nanton, Kyla Shauer, Stew Vinnels

**Absent:** Stuart Macpherson, Carl Ross

### **Agenda:**

1. Review and adopt minutes from last month
2. Review and adopt financial report
3. Updates and "what next" for:
  - a. Hwy noise
  - b. SCAN
  - c. Tannis Warburton memorial
  - d. Societies Act consultation
  - e. Mom's group
4. 855 Falaise
  - a. Update
  - b. Should we hire our own arborist to give an opinion on saving trees?
  - c. What should we do now?
5. Picnic planning
  - a. Review what has been done
  - b. What has yet to be done and who will do what
6. Discuss Marlene joining the Board
  - a. signing Statement of Directors for new Board members
  - b. How/if to amend Director info with Societies Online
7. New Business

### **1. July minutes**

Stew moved, Cynthia seconded, that the minutes of the July meeting be accepted. All in favour.

### **2. Financial report**

It was noted that the Saanich grants have been received. Stew moved, Sandrine seconded, that the financial report be accepted. All in favour.

### **3a. Hwy noise**

Stew has bugged the mayor but nothing seems to be happening. The mayor said a letter was sent but we have not seen it. The mayor has promised to have coffee with Stew. Strategy is to get the wall on a priority list. It will eventually have to be done when they put in bus lanes.



### **3b. SCAN**

There is a proposal that all CAs be allowed to comment on tree removal on public land. The FCA supports the motion to write a letter to Council requesting this input. Motion moved by Bob to give Mac authority to sign the letter on behalf of the FCA. Seconded by Sandrine. All in favour.

### **3c. Tannis Warburton Memorial**

Stuart has been looking at possibilities. Picnic table and plaque would cost \$3,000. Plaque alone would be \$1,500. Stuart negotiating the possibility of Saanich covering some of the cost. Motion moved by Stew to pursue the idea of cost sharing the picnic table or plaque at 50/50. Seconded by Kyla. All in favour.

### **3d. Societies Act consultation**

Motion moved by Stew that Bob monitors it. Seconded by Sandrine. All in favour.

### **3e. Mom's group**

Worth pursuing to understand how it works. Mac will look into it and Bob will email Steph to understand how new parents can get involved.

### **4a. 855 Falaise update**

The proponent has submitted a revised proposal to Saanich staff. The developer has sent at least some of the documentation to Bob. The revised proposal reduces the size of each house by about 500 ft<sup>2</sup>, but does not save any more trees.

### **4b. Arborist**

An arborist may be able to review the proposed development and suggest ways to preserve more trees. Bob and Stuart will contact an arborist for information on how to proceed and to get a quote for services. Motion moved by Stew, seconded by Cynthia, requesting that an arborist be contacted and a quote obtained. All in favour.

### **4c. Next steps**

Bob will write a letter to Saanich Council expressing disappointment that we were not consulted by the developer before the revised plan was submitted. He will also request the complete proposal along with the expected timeline for review. He will send a draft of the letter to all FCA directors for their review.

### **5. Picnic planning**

The picnic will be September 15<sup>th</sup> from 2-4 pm. Mayor and Council have been invited. We should also invite the funeral homes and Richard Atwell and his companion. Bob has applied for the park permit, which will cost \$25. Bob will ask Stew's magician friend to do an hour show from 2:30-3:30pm. It will cost \$200. Mac will provide the BBQ. CRD will not have a table. Thrifty's gave a \$250 gift card and Mac has arranged for two tents. Stew will provide tables. Mac is waiting on a response from Starbucks regarding coffee. Stew will ask Hansbraun of the Royal Oak shopping centre to provide some support. Stew will invite the Mayor to speak. Bob will draft a flyer as soon as possible.



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## 6a. New Directors

Cynthia and Sandrine signed the Statement of Directors.

## 6b. Amending list of directors

The Societies Act requires that we keep our list of directors up to date. Bob will submit the revised list. There is a fee to do so.

## 7. New business

Mac has provided an updated version of a calendar of events. We will plan for three newsletters per year.

Because of career opportunities, Kyla may be leaving the Falaise community and will no longer be able to serve on the FCA Board.

Sandrine will send the video of smoke from the crematorium to the FCA. She will discuss the problem with her neighbour.

## Next meeting

September 11<sup>th</sup> at Berwick.

## Summary of action items:

### Sandrine:

- Get extra information on emissions from First Memorial.

### Bob:

- Write a letter to Saanich regarding the revised development proposal.
- Book the magician for the picnic.
- Contact Steph re the Mom's group.
- Send picnic invitation to the funeral homes and Richard Atwell.
- Update the List of Directors
- Create a picnic flyer.

### Stuart:

- Contact an arborist re Lot 855.
- Contact Saanich regarding cost-sharing for the Tannis Warburton memorial.

### Mac:

- Plan for picnic food and drinks.



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Carl:

- Post picnic flyer on the website.

Stew:

- Follow up with the Mayor regarding the letter requesting wall funding.
- Request picnic support from the Royal Oak mall.
- Invite the Mayor to speak at the picnic.