



# Annual General Meeting Agenda

1. Determine if there is a quorum
2. Review of agenda
3. Present and adopt minutes from the last AGM
4. Treasurer's report
5. Report from financial review committee
6. Adoption of Treasurer's report
7. Summary of 2019 activities
8. Decide on next year's membership fee
9. Elect members to the Board of Directors
10. Discussion on important issues for 2020
11. Adjourn business portion of AGM
12. Social time



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**Falaise Community Association Annual General Meeting  
November 3, 2018  
Gateway Baptist Church, 898 Royal Oak Ave.  
Draft Minutes**

**Executive:** Bob Lucy (President/Chair), Kyla Shauer (Secretary), Mac Nanton (SCAN Rep), Carl Ross (Webmaster), Stuart Macpherson (Park Steward)

- 1. The Chair called the meeting to order at 7:06 pm.**
- 2. The Chair welcomed everyone to the meeting and confirmed that we had reached quorum.**
- 3. Agenda Review (Bob)**
- 4. Review of Minutes from Previous General Meetings (Bob)**
  - a) 2017 AGM Minutes
    - i. Amendment: Add Terri Birmingham elected President
    - ii. Motion to accept the amended minutes by Stew Vinnels. Seconded by Mac Nanton. Voted all in favour.
  - b) FCA June 13<sup>th</sup> Special General Meeting Minutes
    - i. Motion to accept by Holly Holt. Seconded by Mac Nanton. Voted all in favour.
  - c) FCA June 20<sup>th</sup> Special General Meeting Minutes
    - i. Amendment: Change from 16 to 15 voting in favour of the motion.
    - ii. Motion to accept the amended minutes by Stew Vinnels. Seconded by Stuart Macpherson. Voted all in favour.

**5. Financial Review** (*Bob*)

- a) Motion to accept the financial summary by Mac Nanton. Seconded by Stew Vinnels. Voted all in favour.
- b) Financial review by Carl and Glen Schoepp. They concluded that the finances are well managed. The financial report and the financial review report are on our website.

**6. New Logo, Website** (*Carl*)

- a) We ran a logo contest and the people voted at the annual picnic and a new logo was chosen.
- b) We also created a website this year ([falaise.ca](http://falaise.ca)). It is hosted in Canada and has about 40 visitors a month.

**7. Noise Barrier Update** (*Mac*)

**8. 855 Falaise Subdivision Update** (*Mac*)

**9. Falaise Park** (*Stuart*)

- a) The park was overgrown with invasive plants. We joined Saanich's Pulling Together Program and Stuart was made the Park Steward. Work has begun to remove the invasive plants and add in native species.
- b) Check the website for updates.

## **10. Annual Picnic (Kyla)**

- a) We had one. It was a great success with around 75 people attending over the two hours.

## **11. Constitution Changes (Bob)**

- a) In June we had two Special General Meetings and voted in the new constitution. It complies with the BC Societies Act.

## **12. Membership Report (Bob)**

## **13. Membership Fees**

- a) Motion to keep the fees as they are by Stew Vinnels. Seconded by Carl Ross. Voted all in favour.

## **14. Board Nominations (Stew)**

- a) Belinda Shauer, Bob Lucy, Carl Ross, Kyla Shauer, Mac Nanton, Stew Vinnels, Stuart Macpherson and Summer Wu, were all nominated. They accepted their nominations and were added to the Board of Directors for 2019.

## **15. Important Issues for 2019**

- a) 855 Falaise Cres. subdivision
- b) Highway noise mitigation
- c) Block Watch
- d) Welcoming new neighbours
- e) Improved pedestrian crossing safety at Royal Oak Drive
- f) Participate in upcoming SCAN workshop
- g) Move the AGM to a Tuesday or Wednesday evening
- h) Garage Sale: we only had 15 houses last year; try giving more advance notice in 2019.
- i) Membership Drive; try door-to-door canvassing
- j) Board Recruitment: We need new blood.

**16. Presentation: Mike Meagher (Garry Oaks Preservation Society)**

- a) Garry oaks provide aesthetic, habitats, food sources and wood for nature. They are slow growers but are hardy and long-lived. They create “meadows” with camas and associated plants and animals.
- b) They need sandy to clay soil with good drainage (dry to moist), lots of sunlight and plenty of open space to grow. They grow slowly and have a broad crown.
- c) The Benefits of Garry oaks are that they provide shade, intercept dust and pollen, improve air quality, improve the soil, help with water interception and dispersion, reduce stress in humans, increase productivity, Improve mental health, patient recovery.
- d) Future
  - i. Climate Change is on an upward trend that creates stress on trees and plants.
  - ii. To help Garry oaks, we need to plant suitable native plants with them like arbutus, cherry, maritime pine, and juniper. No monocultures. Need diversity.

Mike's full presentation is available on our website.

**17. Adjourned at 8:57pm**



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# Year-To-Date Financial Statement

compared to 2018 full year

	2018 Jan 1- Dec 31	2019 Jan 1 - Oct 31
<b>Revenue</b>	<b>\$</b>	<b>\$</b>
Bank Interest	0.52	0.36
Donations	255.00	631.05
Insurance Grant	500.00	500.00
Operating Grant	1,100.00	1,100.00
Membership	590.00	1000.00
<b>Total Revenue</b>	<b>2,445.52</b>	<b>3,231.41</b>

**Revenue in Excess of Expenses**

2,445.52	3,231.41
<u>-3,706.11</u>	<u>2,974.99</u>
<b>-1260.59</b>	<b>256.42</b>

	2018 Jan 1- Dec 31	2019 Jan 1 - Oct 31
<b>Expenses</b>	<b>\$</b>	<b>\$</b>
AGM	220.00	***
AGM Food & Beverages	39.91	28.93
Association Documents	160.00	15.00
Liability Insurance	750.00	750.00
Miscellaneous	552.06	359.86
Office Supplies	40.25	268.74
Photocopying/Printing	858.61	0.00
Special Events	200.99	119.94
Special Events Food & Beverages	684.26	1,312.52
Venues for Meetings	200.00	120.00
<b>Total Expenses</b>	<b>3,706.11</b>	<b>2,974.99</b>

**Cash Balance**

Bank Balance	3,941.56	4,170.84
Petty Cash	0.00	0.00
Gift Card balance	0.00	27.14
	<b>3,941.56</b>	<b>4,197.98</b>



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## Important Issues for 2019 As Identified at 2018 AGM

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- Subdivision at 855 Falaise Cres.
- Highway noise wall
- Block Watch
- Welcoming new neighbours
- Crosswalk markings
- Saanich Community Association workshop (1:00 - 4:00 Nov. 24)
- When to hold AGM? - Tues or Wed evening preferred
- Garage Sale - advertise earlier like a month or two in advance.
- Membership drive and BOD recruitment in advance
- Picnic



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## Election of Directors for 2020

### Numbers:

- Must have three, can have nine
- Aim for diversity
- Can be appointed during the year

### Roles for Directors:

- President: Chairs meetings, official voice, main point of contact
- Secretary: Prepares records of meetings
- Treasurer: Manages the finances
- Registrar: Looks after membership
- Newsletter: Edits the newsletter
- Web master: Maintains the website
- Social: Special events: (Family Day, picnic, ...)
- Special Interest: Noise wall, parking, ...



## How the Election Works

- Tonight, we only elect directors
- At their first meeting, they will decide on functions
- The constitution allows up to nine directors
- You can be nominated or you can nominate yourself
- If we have more than nine nominations we will vote



## How Voting Works

If fewer than nine nominees:

- We will call for a show of hands on each one

If more than nine nominees:

- Each voting member (including candidates) will be given a card
- Write the names of your choice for candidates
- The nine with the most votes will be the new directors



# Director Nominees

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1	Carl Ross	11	
2	Mac Nanton	12	
3	Cynthia Hawksworth	13	
4	Sandrine Lio	14	
5	Stew Vinnels	15	
6	Stuart Macpherson	16	
7	Bob Lucy	17	
8	Gary Weeks	18	
9		19	
10		20	



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# Important Issues for 2020

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1	Letter to long-time residents (thank you and good luck)	11	Block Watch
2	855 development	12	mini library
3	Noise wall	13	
4	smoke from crematoria	14	
5	information on good/native plants for landscaping	15	
6	parking on Falaise Dr.	16	
7	picnic	17	
8	Family Day	18	
9	garages sale	19	



Falaise Community Association  
Growing a stronger community together