



Falaise Community Association
Growing a stronger community together

Minutes of the Directors' Meeting

Where: Berwick Royal Oak retirement community, 4680 Elk Lake Dr.

When: Wednesday, 11-Dec-19, 7:00 pm to 9:00 pm

Attendees: Cynthia Hawsworth, Bob Lucy, Stuart Macpherson, Carl Ross, Stew Vinnels

Absent: Sandrine Lio, Mac Nanton, Gary Weeks

Agenda:

This was the first meeting following the Annual General Meeting (AGM). Directors had been elected at the AGM but no positions assigned. Thus, no agenda had been circulated.

1. Assignment of positions

Bob had expressed reluctance about staying on as President. No other directors indicated enthusiasm for assuming the role of President at this time. Stew spoke to the issue, asking that Bob continue as President for one more year. He pointed out that it is likely that the issues surrounding 855 Falaise Cr. will be resolved in the coming year and it is important to have continuity. Everyone present was supportive of Bob continuing and he agreed.

With regard to the other positions:

Mac will carry on as Registrar and continue to be our representative at SCAN.

Cynthia will assume the role of Vice-President.

In correspondence subsequent to the meeting, Sandrine has agreed to be Treasurer.

Carl will continue as Secretary, edit the newsletters and maintain the website.

Stuart will continue as Park Steward.

2. Approval of minutes

Because of the AGM, the minutes of the October had not been approved. Stew moved, Cynthia seconded, that the minutes of the October 9th meeting be accepted, as well as the draft minutes of the AGM. The final approval of the AGM minutes will occur at the next AGM. All in favour.

3. Tannis Warburton memorial

Stuart reported that application for the memorial has been submitted to Saanich. The family plans to cover the costs.

4. Costs re Lot 855

At an earlier meeting we had agreed to share the costs of the community consultation meeting with the



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developer. The developer wants to completely cover the cost of the meeting room but does not want to pay for a facilitator. Bob moved, seconded by Stew, that we pay the full cost for the facilitator. All in favour.

5. Newsletter

We will aim to have a winter newsletter out before the consultation meeting on January 18th. There followed a discussion of possible news items: AGM; new executive; Lot 855; membership drive; park improvements; updated director bios; upcoming events for 2020.

6. Family Day

There was general agreement that we should plan to organize another Family Day event. Carl will contact Lisa at the Royal Oak Women's Institute hall to book the time.

7. Leaving letter

We have a letter to welcome new residents; it was proposed that we should draft a letter to present to residents who are leaving. No one has yet been assigned to draft the letter.

8. Noise wall strategy

Stew indicated that there are other community associations concerned about traffic noise. He proposed that we use SCAN as a way to determine interest. A joint funding request may have a better chance of succeeding.

9. Meeting with the Mayor

The Mayor was unable to come to the AGM but he has indicated that he would like another opportunity to meet with us. It was proposed that we invite him to our board meeting in February. Cynthia will arrange the invitation.

10. 2020 dates

Dates were agreed to for the main events of 2020: Family Day – February 17th; Garage sale – May 16th; Picnic - September 13th; AGM – November 18th.

Next meeting

January 8th at Berwick.

Summary of action items:

Everyone:

- Prepare updated bios for the newsletter and website.



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Cynthia:

- Invite the Mayor to the February board meeting.

Bob:

- Prepare and send Christmas cards.
- Submit the annual report for the Association.
- Ask Gary to prepare a bio and photo for the newsletter and website.
- Prepare a newsletter article on the membership drive.

Stuart:

- Prepare a newsletter item on the park.
- Contact Ron Carter re Lot 855.
- Do some door knocking regarding the community meeting for 855 Falaise Cr.

Carl:

- Book the hall for Family Day.
- Send key Lot 855 information to members.
- Build the newsletter, based on submitted material.

Stew:

- Prepare a newsletter item on Lot 855.

Mac:

- Prepare for 2020 membership drive.