

APR 12/17 MEETING  
MINUTES - APR 12/17

FCA 4-2017

**FCA Meeting No. 4**

Date: April 12, 2017

Time: 7 to 9-15 pm

Location: Berwick Royal Oak Retirement Centre

**Membership**

Present: Maureen Paterson, Mac Nanton, Terri Birmingham, Bob Lucy, Dale Summers, and Daniel Conti

**Agenda**

1. Adoption of April 12<sup>th</sup> Agenda, and Approval of March 15<sup>th</sup> minutes
2. SCAN April 5<sup>th</sup> Meeting-Review by Terri.
3. Constitution- Review and Action Plan
4. Crematoria Report by Bob
5. Street Signage Report by Daniel
6. Garage Sale Action Plan
- 7.0 Miscellaneous Items
- 7.1 FCA membership up-date
- 7.2 FCA Banner
- 7.3 Invasive Species Review
- 7.4 Picnic-in -the -Park September 10<sup>th</sup> Action Plan
- 7.5 Winter Social, December 3<sup>rd</sup>
- 7.6 Saanich Governance Workshops
- 7.7 Falaise Drive/Pat Bay Hwy Tree Buffering Concerns
8. Meeting Adjournment/Next Meeting date

1. Adoption of April 12<sup>th</sup> Agenda, and Approval of March 15<sup>th</sup> minutes

Above agenda adopted and March 15<sup>th</sup> minutes approved.

## 2. SCAN April 5<sup>th</sup> Meeting-Review by Terri.

Brief overview of the meeting, with an insight of the work including zoning concerns and challenges of other community associations. Copy of the this SCAN's meeting agenda is enclosed, incl. the density bonus topic by UVIC Law Professor Deborah Curran.

Katherine Burgess and a colleague from Megson Fitzpatrick Insurance Services handed out copies of the enclosed "Directors and Officers Liability Insurance" brochure to all attending the SCAN meeting, copy attached. We (Terri, Bob and I) were disappointed in that there was no presentation by these Company reps on their Insurance plan(s), associated costs, and pros and cons for directors' liability insurance. (After the meeting we gleaned more about this topic from Bob Isbister- Broadmead Community Association, and concerns incl. such concerns re -Defamation by members).

Next steps -FCA Exec. to review and discuss the attached Brochure, and further to this: possibly have further discussions with other Community Associations with experience so that we can make an informed decision on this serious topic. Terri to sound out SCAN re: the possibility of obtaining a group rate from MegsonFitzpatrick for Directors' Liability Insurance.

Terri asked the SCAN group about the frequency/practice of their Treasurer Report up-dates to the Executive during the fiscal year. A number reported that they had Treasurer up-dates at each Exec. meeting, with a final report at the AGM.

## 3. Constitution- Review and Action Plan

Terri passed on to us a copy of the Royal Oak Association Constitution, with Gordon Head and Camosun posting theirs on-line which we will review. However the FCA are really looking for "Generic Guides" from SCAN(who should really be providing this direction), which we can use in the compilation of our FCA constitution. However, the FCA, regardless will finalize the revision of the up-dated constitution during our 2017 term of office.(As we are all aware Bob had already submitted to the Government our up-dated constitution, however we want to revise this to a more pragmatic document during our 2017 term of office for future FCA members as well).

Bob had a quote from MegsonFitzpatrick of \$650 with a quote to follow from Coast Capital re; Liability Insurance .

## 4. Crematoria Report by Bob

To date Bob has not found any provincial regulations, or anything under the BC Environmental Management Act regarding criteria on crematorium aspects such as impacts on the community re: odour and other criteria. Bob to review further with Saanich , and Dale with Work Safety.

## 5. Street Signage Report by Daniel

Daniel to submit FCA report to Catherine McHoruk (Saanich Manager Transportation and Development)

## 6. Garage Sale Action Plan

Scheduled for May 18<sup>th</sup>, 9-1 pm

-Maureen to develop draft of the Garage Sale Notice (flyer) and send to the Exec. for review by April 19<sup>th</sup>. (Flyer to state that participants have to be paid-up members of the FCA Assn, requiring \$10 membership)

-Approval and back to Terri by April 22<sup>nd</sup>.

-To be advertised, inclusive of the following news outlets; Saanich News, Peninsula News, Times Colonist, News Victoria, Craigs List, BC Classified.com

-Flyer delivery by FCA members to our Community by April 30<sup>th</sup>.

Terri looking into purchase of street signs for 4 sandwich boards for \$140.

(At the same time we could tentatively obtain ball-park estimates for a Falaise Community Association Banner ).

## 7.0 Miscellaneous Items

### 7.1 FCA membership up-date-Terri

To date 96 paid-up members out of the 181 households.

### 7.2 FCA Banner

Discussed under item 6 Garage Sales, but will require further work before being finalized-will be ready for our Picnic-in-the-Park in September.

### 7.3 Invasive Species Review

It seems that some local residents are taking it upon themselves to weed out what they feel are undesirable plants in our park, without them having the proper background and/or the authority to do so.

This subject requires further review re: work party feasibility process and programs with Saanich-Terri to pursue. (According to Maureen and Dale past FCA Execs. have organized search parties).

### 7.4 Picnic-in -the -Park September 10<sup>th</sup> Action Plan

Action plan for this event at our next Exec. meeting, which will include the 150<sup>th</sup> Canada Confederation commemoration.

7.5 Winter Social, December 3rd

Mac and Dale to provide findings on the various venues reviewed at our next FCA meeting.

7.6 Saanich Governance Workshops

Next workshops are being held on April 22nd and May 17<sup>th</sup>, see previous minutes for details.

7.7 Falaise Drive/Pat Bay Hwy Tree Buffering Concerns

FCA to develop a plan of action for further discussion with Saanich and Highways

8.Meeting Adjournment/Next Meeting date

Meeting adjourned at 9-15 pm with the next meeting tabled for May 17<sup>th</sup> at Berwick-to be confirmed with Berwick. Any errors or omissions contact Mac.

Mac N

Secretary