

# FCA August 09 Minutes

PRESENT / ABSENT

## Pre Agenda Discussion

- Mac Brought up the timing of the winter social and the agm and the possibility that they might be too close to one another. Due to the amount of time required for Picnic planning, we resolved to go over this next meeting.
- Today's agenda adopted and previous meeting's minutes approved

## Treasurer's report 01/07/2017 - 09/08/2017

- Balance: \$5551.02 with \$0.06 interest
- \$575 will be the cost for liability insurance
  - Bob is waiting on a \$500 reimbursement is forthcoming. He needs a receipt from the insurers for that to move forward.
- Petty Cash: \$ 3.90
- Thrifty foods gift cards \$ 256.87
- **To Do: Bob Email treasurer's report**

## SCAN Development Application Process (DAP)

- The City of Victoria is creating a new process in regards to development that seeks to expand Community Organization's voice/effect on local development.
- **To Do: Terri send out Scan DAP**

## Sept 10th Picnic in the Park Event

1. Time Officially confirmed as 1-3, we will meet at 10:30 to set up
2. Guest Speakers:
  - Bob Has contacted Dr C. a professor of first nations studies at UVic to speak at our event, He is waiting to hear back. Other prospects have not responded.
  - Dave Obie has not confirmed
  - **To Do Terri will call him to confirm**
  - Mayor Atwell had agreed
  - **To Do Terri will reconfirm**
  - Vikki Sanders is coming as well, we might get her to speak if we need more speaker

- Resolved to limit the number of speakers to 2-3 people <15 min each
  - **To Do Bob invite Nikki, the community Police officer**
  - A portable speaker System comes to the total cost of 21.23 + deposit from Long & Mcquade.
    - i. **To Do Daniel will go down, test it out and reserve it.**
3. Parks:
- **To Do Bob will email parks about our event, see if they will bring out trash cans and see if there will be an issue of having a BBQ**
  - **To Do Terri will contact saanich parks about long grass.**
4. Equipment - Large Tables
- **To Do Bob will bring 1 Table and pick up 1 Table and Vinyl table cloths from Maureen**
  - **To Do Maureen will put out Table and Vinyl tablecloths outside her house somewhere for bob to pick up**
  - **To Do Mac will bring 1 Table**
5. Equipment - Tents
- **To Do Terri has booked 2 tents from thrifties**
  - **To Do Someone will bring our (FCA) tent as well?**
6. Entertainment
- **To Do Terri ask dale about square dancing**
  - No response for other entertainment
  - Terri's Granddaughter will facepaint so we will need pain table and chairs
    - i. **To Do Bob will bring a table**
    - ii. **To Do Terri will bring 2 chairs**
  - **To Do Bob will bring some games as well**
7. Food equipment
- 1 BBQ Needed + cooking utensils
    - i. **To Do Mac will handle this.**
8. Food Supplies
- Samosas 1\$ each, resolved to order 100
  - 6 doz hot dogs and buns
  - Sue will provide onions (**To Do Terri will ask her**)
  - **To Do Terri will request more Thrifty foods gift cards (?)**
  - Small platter of sandwiches (assorted)
  - Chips 3 boxes, @ 24 per box
  - Canada Large Bday Cake (white cake) with "FCA Celebrates canada 150+" and maybe a canada flag on it.
  - Plates and Napkins 2 packages
  - Juice boxes 6 doz
  - Bottled water 5 doz
  - Condiments
    - i. Mustard 2 bottles
    - ii. Ketchup 2 bottles

- iii. Chutney 3 Bottles
    - iv. Relish 1 bottles
  - o Garbage bags x 6
  - o Disposable gloves - Vinyl required
  - o Name tags and permanent Marker
  - o Ice
  - o 150 buttons (?)
  - o **To Do: Terri will bring all of the above**
  - o Garbage can and Recycle bin
    - i. **To Do Bob will bring these**
  - o Compost bin
    - i. **To Do Terri will bring this.**
  - o Coolers
    - i. **To Do Mac will bring one**
    - ii. **To Do Terri will bring one**
    - iii. **To Do Maureen will bring a cooler bag (?)**
  - o Canada Flag
    - i. **To Do Daniel will find his and bring it.**
  - o Paper + Paint + marker
    - i. **To Do Bob will bring these**
  - o Receipt Book
    - i. **To Do Bob will bring this**
  - o Donation Box
    - i. **To Do Terri will bring this.**
9. Flyer For this Event
- o Out By Sept 1st
  - o Draft by Monday August 21st, Final Version by 28th
    - i. **To Do Daniel Will do this**
  - o Half Page
  - o "More professional"
  - o Mention speaker and schedules

Next Meeting tentatively scheduled for Sept 20th normal time and place.