

FCA Meeting No. 4

FCA4-Mar01/16

Date: March 01/16

Time: 7 to 9-05 pm

Location : Berwick Royal Oak Retirement Residence

Membership (present)

Present-Sue Maitland, Bob Lucas, Mac Nanton, Lucas Gerry, Dale Summers, Daniel Conti  
Nooshin Keshavarz and Terri Birmingham –all present and correct hurrah!

#### Agenda

- 1) Introduction of Constable Niki Hodgkinson
- 2) Review of previous minutes
- 3) Status of 2016 events
- 4) Update on membership drive
- 5) Review of process for newsletter development
- 6) Facebook page status
- 7) Any other business
- 8) Next FCA Executive meeting

#### 1) Introduction of Constable Niki Hodgkinson

Sue welcomed her to the group, after which Niki summarized her work and her plans for the area and community. The Saanich Bike Patrol has 5 members, and is a branch of the Saanich Police Force, who circulate around the communities of Saanich. Their duties include making people aware of their policing activities and profile in the Municipality. Their awareness program includes attendance at community association meetings, scan meetings, block watch meetings, as well as assisting vulnerable road users (incl. the homeless, and those requiring shelter). We thanked her for her attendance and dedication particularly as she did so off-duty.

Terri mentioned seeing people rifling through the blue boxes and leaving a mess, as well as people leaving beer cans and cigarette butts in the Park. Comment noted by Niki, who said she would pass this on to her colleagues to be on the lookout for these miscreants. She said she would be interested in receiving copies of our newsletter to which we willingly concurred, and will keep her on our mailing list.

#### 2) Review of previous minutes

The comments were duly noted and revisions made to the last minutes.

#### 3) Status of 2016 events

#### 3-1 Meet your Resident/Expert Spring Fling April 03

It was felt that though it is a worthy project, more time is required to organize this event and was deferred to next year's agenda

### 3-2 Garage Sale Saturday May 28<sup>th</sup>

As per last year, would be advertised in local outlets such as Saanich News, News Victoria, Craigs List and Peninsula News. Daniel was going to review/explore a face book option.

Similar ad as we used last year to be delivered by the FCA stalwarts, around May 21<sup>st</sup>.

### 3-3 Family Day Sunday September 11th

Based on the wonderful reception we experienced last year, it was felt that this would be our big community event this year, together with Bob's creative fun and games for kids and adults. We have decided to have a large cake, hot dogs (with onions of-course!) and other refreshments to make a wonderful fall splash. Terri thought it would be nice also to have a guest book.

We would produce a newsletter prior to this event with delivery around September 4<sup>th</sup>, with details for this event to be finalized in the summer.

3-4 AGM and Christmas Event proposed dates are Wednesday November 4<sup>th</sup> and Christmas Mingle Sunday December 4<sup>th</sup>. Sue to check with McCalls' as to us (a) being able to hold these events at McCalls, and (b) with regard to the Mingle what costs are entailed, for example cost of the hall rental, and regarding refreshments do we have to use McCalls' catering or can we make our own arrangements?

3-5 Thank you letter to Mustard Seed-Sue to follow up

3-6 Executive to send thank you note re: donation to Berwick House for allowing us to hold our meetings there.

3-7 Sue to obtain from Marilyn the FCA "e-mail" address

3-8 FCA logo-as there was no response from the newsletter request, Mac to come up with some suggestions for review by the Executive. See attached.

3-9 Bob to pursue with Saanich the feasibility of bee houses possibly in our Park.

3-10 Tree buffer-vicinity of Royal Wood Ct./Falaise Drive

Saanich are dragging their heels on this issue. Mac to review present status, with this topic to be brought forward for further discussion at our next meeting regarding our next steps/approach to the municipality

### 4) Update on membership drive

Terri up-dated us on what can be described now as Terri's Annual Dynamic Membership Drive -heaven help us if you do not pay up as I have learned from personal experience, just keep up the wonderful work Terri, and as you say we have also to spend some of that hard earned money. ( Terri was unable to attend our last Executive Meeting ,and it was suggested at that meeting that Terri's membership drive should together with membership dues also consider



collecting household data such as adults/children/household, "e-mail" addresses etc. as discussed at our Jan.5<sup>th</sup> meeting. Terri valiantly begun collecting this information, but soon found it to be such an onerous task including collection of personal information which made some people uncomfortable, that she quite rightly resorted to just the membership drive component after a short while)..

#### Terri's Stats

There are in our community 181 homes, with 15 membership renewals as of our last Nov. AGM meeting. Terri has knocked on 166 doors, (not all being in) with collection to date from 85 households (which equates to \$850 to date1).. She hopes to complete the Drive in March.

#### 5) Review of process for newsletter development

Thanks to Daniel and Sue for the production of the February Newsletter, with a process now in place which will make it easier for the production of future newsletters.

#### 6) Facebook page status

Daniel and Sue to pursue it's viability for our members and discuss further at our next meeting.

#### 7) Any other business

7-1 Mac suggested that when appropriate we should run items/local events of interest in the newsletter which really is the voice of our community For example in the last newsletter we had an article on Earthquake Preparedness, and future newsletters could include the Block Watch program, and the Saanich Police Bicycle Patrol.

7-2 Where feasible send letters of condolence to our FCA members-Sue to follow up

#### 8) Next FCA Meeting Date

Scheduled for May 3<sup>rd</sup> giving us time to prepare for the May 28<sup>th</sup> Garage Sale.

Meeting adjourned at 9-05 pm.

Any errors or omissions contact Mac this week.

Mac N

Secretary