



Falaise Community Association
Growing a stronger community together

Minutes of the Directors' Meeting

Where: Zoom meeting, hosted by Bob.

When: Wednesday, 11-Nov-20, 7:00 p.m. to 9:00 p.m.

Attendees: Cynthia Hawsworth, Sandrine Lio, Bob Lucy, Stuart Macpherson, Mac Nanton, Carl Ross, Stew Vinnels, Gary Weeks

(Mac had problems joining so went to Stuart's house to share his computer)

Absent: none

Guest: none

Agenda:

(Basic agenda was circulated by Bob. Items added were: a review of previous action items; financial report.)

1. Review draft minutes of Oct. 14 meeting
2. Review of action items
3. SCAN report
4. Financial report
5. AGM plans
 1. reminding people via email (so far only 12 members have registered)
 2. review the statement Sandrine has prepared for the AGM
 3. review of last year's draft minutes
 4. getting slides to me in advance of the meeting
 5. if we don't have a quorum . . .
6. Review drone photos and decide the best to use and how
7. Website plan: who will maintain it, "mandatory" additions at year end, suggestions for improvement
8. Thoughts on who might fill the various Director positions
9. Other business
10. 855 debrief and next steps (last on the agenda so I can recuse myself)

1. Minutes

Stuart had prepared the minutes for the 14-Oct meeting. Bob asked that it be noted that an additional expense for the drone video had been authorized by email. Carl noted a few typos that will be fixed and asked for clarification about the September financial report. Stew moved, Sandrine seconded, that the minutes be accepted. All in favour.



2. Review of action items

Bob:

- The Climate Change Plan presentation was held on Nov 9th.
- The drone photos have been taken.
- AGM preparation is well underway.

Carl:

- Newsletter was completed and circulated.

Stew, Mac, Stuart, Bob:

- A meeting is scheduled at Stew's house on Thursday, Nov 19th to prepare the noise wall position paper.

Mac:

- Mac contacted Claire Wakefield about noise level monitoring. A study would cost \$5,000 to \$10,000.

Gary:

- He thought a fee increase should be acceptable.

3. SCAN report

Mac raised concerns at the SCAN meeting as to how phone calls are managed during Council meetings. All calls are received at the beginning of the meeting. There is little or no connection to the agenda item they are intended to address. Cynthia expressed dissatisfaction as to how the process worked. Stuart pointed out that he completely missed the opportunity to call. It was decided that Mac will draft a response to Saanich and Cynthia, as Vice President, will send it. Gary pointed out that Council relies heavily on advice from Staff.

Mac pointed out that Saanich has established a housing task force that is just getting started. SCAN was invited to nominate a representative. He said that Abstract Developments (a Victoria developer) will make a presentation on Dec 2nd as to how they address planning and design.

Stew asked if any other CAs raised concerns about traffic noise. None have, but Stew pointed out that residents in the Tillicum area have raised concerns.

4. Financial report

Sandrine circulated the monthly financial statement. Carl moved, Stew seconded, that the financial statement be accepted. All in favour.



5. AGM plans

1. Registration

So far, twelve residents have registered for the AGM. This number includes the Directors. Bob will send a reminder closer to the date of the AGM.

2. Financial report

Bob presented Sandrine's financial report.

The audit report for the AGM has not yet been prepared although Sandrine has submitted the relevant documentation to Mac and Alan.

It was decided that Sandrine should add a note at the bottom of the financial report explaining the major items in the miscellaneous category.

3. Draft minutes

The minutes are available for review.

4. Slides

It is important that Bob have all the material for presentation before the meeting.

5. Quorum

Bob discussed the procedure should we not have a quorum for the AGM. We need to meet again the following Wednesday and whoever attends constitute a quorum.

6. Drone photos

It was decided to leave the review of drone photos to the subcommittee preparing the noise wall brief.

7. Website

Carl gave a brief review of the status of the website. On average, we get fifty unique visitors per month. With the present basic plan, we are getting close to the disk space limit. For about an additional \$20/year we can upgrade the plan to get five times the disk storage. This would be enough for the indefinite future. Stew moved, Bob seconded, that we purchase the upgraded plan when the renewal comes due at the end of the year. All in favour.

8. Directors positions

Carl indicated that he was prepared to continue to maintain the website and to fill either the Treasurer or Secretary position.



Falaise Community Association

Growing a stronger community together

Sandrine indicated that she did not wish to continue as a Director. Everyone else is prepared to continue although it remains unclear who will be President.

9. Other business

Stew indicated that he will host the meeting with Bob, Stuart and Mac to develop the position paper on the noise wall.

10. 855 debrief

To avoid any conflict of interest, Bob left the meeting and turned Zoom control over to Cynthia.

It was noted that Engineering did not accept our proposal regarding the widening of the road to 9.5 m rather than 8.5 m. Gary is planning to go the Saanich staff with documentation regarding traffic flow near 855. Mac is also prepared to go regarding parking and the possibility of a single driveway.

Stew pointed out that it will be necessary to schedule an appointment if one wants to meet with staff.

There was a more general discussion as to the role of the FCA. Cynthia pointed out that, as a small CA, we can focus our efforts on a few initiatives. Stew said the Mayor had stated that the FCA was “punching above its weight”.

Cynthia will contact Saanich to understand how public hearings are conducted during the pandemic.

Next meeting

The AGM, November 18th 2020, via Zoom.

Summary of action items:

Bob:

- Send out a final email regarding the AGM.

Stew:

- Host the subcommittee meeting regarding the noise wall position paper.
- Contact residents as possible new Directors.

Carl:

- Renew the website contract at the end of the year.

Stuart, Mac, Bob, Stew:

- Prepare position paper on the noise wall.



Falaise Community Association

Growing a stronger community together

Mac and Cynthia:

- Prepare and submit our concerns as to how the phone-in process works during Council meetings.

Cynthia:

- Contact Saanich as to how public hearings are conducted and when the public hearing for 855 Falaise Cr. might occur.

Sandrine, Mac:

- Make sure the financial audit report is available for the AGM.

Gary:

- Meet with Saanich staff re parking in front of 855 Falaise Cr.