Falaise Community Association
Growing a stronger community together

Minutes of the Directors' Meeting - February 10, 2021

Location: Zoom meeting, hosted by Stuart Macpherson

Time : 7:06 - 9:03 p.m.

Attendees: Holly Holt, Bob Lucy, Stuart Macpherson, Mac Nanton, Carl Ross, Stew Vinnels, Gary Weeks **Absent:** Cynthia Hawksworth

Opening remarks (Stuart):
There have been numerous correspondence items from Saanich this month as detailed under correspondence. Bob and I have been compiling a list of executive officers from 1993 to present. We are also compiling a list of significant accomplishments of the FCA over the past ten years. It is anticipated that this will eventually be shared with the FCA membership.

Additions to Agenda: None

Minutes from January 13, 2021 meeting:
Approved as written. A suggestion was added to ensure that, in future, approval of motions is indicated.
Motion to approve: Stew Seconded: Mac Approval: unanimous

Business arising from minutes:
Status of action items:
Bob: Purchase of card stock – ongoing; rest of items - done
Mac: Provide receipt books to Directors collecting membership fees – ongoing; rest of items - done
Stew: done
Carl: done
Stuart: Welcome letter delivery – ongoing: rest of items - done
Gary: done - will continue to monitor Deventer for new residents

Correspondence:
1. Email shared requesting input re: Resilient Saanich Climate Plan – timeline has been extended. No FCA director has expressed interest in pursuing this.
2. Email requesting input re: Saanich Strategic Plan Update – timeline has been extended. No FCA director has expressed interest in pursuing this.
3. Request from Heather Banister and also email circulated by SCAN to ask our community members to sign a petition regarding the 532 Normandy Road development project. Discussion to follow later in meeting.
4. Saanich CAO Paul Thorkelsson has offered to meet with the FCA executive within the next 2 months to discuss current issues.

Registrar Report: Mac

1. 2021 Membership Renewal Drive
   a) 61 paid members to date (42 via e-transfer)
   b) Mac estimates that at least 50% of our members are seniors
2. New Residents
   a) homes sold last year: 10
   b) new residents to be contacted: 944 Falaise Cres. and 1004 Falaise Pl – Mac will ask Cynthia to contact these families

Financial Report – Carl

1. Last month– financial submitted and reviewed
   a) Discrepancy (overage) of $10 under membership fees due to donation by Carl
   b) Outstanding expenditures:$22.40 (Bob). Zoom fees for February; to be listed under Venues for Meetings

Motion to approve: Stew Seconded: Bob Approval: unanimous

Committee Reports

1. SCAN report (Mac)
   a) SCAN is working with the Housing Task Force – ongoing
   b) Saanich planning department is reviewing their procedures
   c) Discussion re Board of Variance member who was removed prior to end of the 3 year term. SCAN has asked Saanich for explanation/clarification.

2. Noise Wall (Stew)
   a) No further update from the mayor. Stew sent an email to Lana Popham to keep it on her radar. He will continue to follow up.

3. Crematorium Emissions (Stuart)
   a) No progress this month. Alan had taken the lead but has since resigned. Currently need to determine actual provincial/municipal guidelines. Bob has offered to find out who to speak with at the Ministry of the Environment. Stuart will continue to work on this project. No other directors have expressed interest in pursuing this at present.

4. Park Picnic Table (Stuart)
   a) The bench has been installed at the park. Thank you to Stuart for making this happen. A letter is to be sent to the mayor and council commending the Parks Department for their support and thanking them for the table.

5. Update on L 855 Falaise Crescent development (Stuart)
   a) Developer is looking at service requirements so it has not come forward.

6. Family Day event is cancelled due to COVID restrictions.

7. Community Garage Sale – revisit next month. Decision as to whether it will be going ahead, postponed or cancelled will be put in the April newsletter.

8. Picnic in the Park – usually held in September. Revisit over the next couple of months to decide whether it will be feasible.

9. Constitution Review (Bob)
   a) Bob has distributed summary of suggestions and his recommendations
   b) Holly and Carl will meet with Bob via Zoom to finetune and then make final recommendations to the Directors. Once this has been vetted, the final proposal will be put in the newsletter for membership input. The final draft will be presented as a special resolution at the AGM.

New Business

1. Director resignation – Alan Taylor
   a) Resignation for personal reasons. His letter of resignation to be filed by Carl. Stuart to send a letter to Alan thanking him for his service.

2. Community Survey proposal to solicit feedback from residents on satisfaction/expectations
   a) Rough draft has been circulated via email
   b) two suggestions: add “never” to choices and include a place to write in suggestions for social events
   c) Directors asked to review the draft and send comments to Holly by Wednesday, Feb. 17
   d) anticipated delivery vehicle: Survey Monkey

3. Reviewing development proposals outside Falaise Community
   a) Look at case by case and determine if it will directly affect our community
   b) Stuart will forward information on developments to members via email. This will include appropriate links to further information/ petitions. Members may respond individually if they wish to.

4. Doral Forest Park development – Elk Lake Drive
   a) Analysis compiled by Stuart showing developer’s response to our letter sent in March 2020.

b) Discussion ensued on whether we should continue to oppose this development as the FCA executive.
c) Stew made a motion that : We do nothing. Anyone who wishes to object can do so personally.
Motion to approve: Stew Seconded: Bob Approval: unanimous

5. Discussion on ideas to encourage younger residents to become involved
   a) Rough draft of ideas sent out via email. Please review and comment on them by Wednesday, February 17. Send comments to Holly.
   b) This item will be an action item next meeting.

Other Business - None

Motion to adjourn: Stew Seconded: Mac Approval: unanimous

Next Meeting: Wednesday, March 10, 2021: Zoom

Summary of Action Items:

Bob

- Meet with Holly and Carl to continue Constitution review
- Purchase card stock for business cards
- Determine appropriate contact person at the Ministry of the Environment to liaise with re crematorium emissions
- Work with Mac on notice to leave in residents' mailboxes

Stuart

- Deliver outstanding Welcome letter to new resident on Falaise Drive
- Continue to work on Crematorium emissions project
- Send out email to community re development proposals
- Send letter to Alan Taylor thanking him for his service

Mac

- Provide Directors with receipt books prior to membership drive
- Contact Cynthia re initiating contact with 2 new residents in her area
- Continue developing a notice to leave in residents' mailboxes

Carl

- Meet with Bob and Holly to work on Constitution review

Stew

- Continue to head the Noise wall committee and monitor progress / updates

Holly

- Work with Bob and Carl on Constitution review
- Compile information from Community Survey proposal
- Compile input re Succession / Young Residents involvement ideas

All

- Review Community Survey proposal and send comments to Holly by Feb. 17
- Review Succession / Young Residents involvement ideas and send comments to Holly by Feb. 17