



Falaise Community Association

Growing a stronger community together

Minutes of the Directors' Meeting - March 10, 2021

Location: Zoom meeting, hosted by Stuart Macpherson

Time : 7:00 - 9:01 p.m.

Attendees: Cynthia Hawksworth, Holly Holt, Bob Lucy, Stuart Macpherson, Mac Nanton, Carl Ross, Stew Vinnels, Gary Weeks

Opening remarks (Stuart):

There is a full agenda tonight and several documents were sent out prior to the meeting for the Directors' perusal.

Additions to Agenda:

1. Facebook Page administrator
2. Saanich program for new boulevard trees
3. Douglas Baer's letter from SCAN
4. Crematorium emissions project

Minutes from February 10, 2021 meeting:

Approved as written.

Motion to approve: Bob Seconded: Carl Approval: unanimous

Correspondence:

1. Dean Murdoch (ex Saanich Councillor) – request for FCA Board member or a FCA community resident to join a Walkability / Mobility Advocacy Group: no volunteers at present
2. Mountain Road Park – fundraising update: currently at 75% raised - \$500,000 to go
3. Mayor Haynes – Traffic Safety Focus: general information on process to increase traffic safety on Prospect Lake Road
4. CRD Fix-A-Leak week begins March 14th. Bob has circulated information to the Falaise community

Business arising from minutes:

Status of action items from last month:

Bob: done

Mac: done

Stew: done - continuing to monitor

Carl: done

Stuart: Welcome letter delivery – ongoing; Crematorium emissions project – ongoing; rest of items - done

Holly: done



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Registrar Report: Mac

1. 2021 Membership Renewal Drive
 - a) 65 paid members to date
 - b) Stuart will send out another email reminder for dues
 - c) Stew will print additional newsletters for new residents' package
 - d) Stew will print FCA handout (Focus 2021 and List of Accomplishments) in preparation for door-knocking campaign
 - e) Door-knocking to start March 13th weekend (Stew and Cynthia)
2. New Residents
 - a) new COVID version of welcome letter has been dropped off to new residents

Financial Report – Carl

1. Last month– financial submitted and reviewed
 - a) Mac and Carl agree on numbers of members and dues paid
 - b) Outstanding expenditures:\$22.40 (Bob). Zoom cost shown under “Venues for Meetings”
 - c) Operating grant has been applied for: insurance will need to be paid for and then reimbursed (normal procedure)

Motion to approve: Stew

Seconded: Cynthia

Approval: unanimous

SCAN report - Mac

1. Saanich Councillors have declined a suggestion that each Councillor be “assigned” to one community group as a liaison
2. SCAN will meet with Paul Thorkelsson in October (after individual Community Associations have met with him)
3. SCAN has requested one FCA Board member to be on a Traffic / Parking committee – Mac has agreed to do
4. Letter from Douglas Baer re Board of Variance – discussed below

Committee Reports

1. Noise Wall (Stew)
 - a) Stew is following up with Lana Popham to keep it on her radar – no response to date. He will continue to follow up.
2. Crematorium Emissions (Stuart)
 - a) Discussed under “Other Business”
3. Constitution Review (Bob)
 - a) Bob, Carl and Holly met on Zoom to determine priorities - ongoing
4. Falaise Park Update (Stuart)
 - a) Inspection by Parks Department – they were impressed by work done/condition of park ; increased usage by families noted
 - b) Stuart will invite Ned Taylor (Councillor for Parks) to park for a walkabout



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New Business

1. New Documents
 - a) Focus 2021 – to be posted on Website (Carl)
 - b) FCA List of Accomplishments Over the Past 10 Years – to be posted on Website (Carl)
 - c) Focus 2021 and FCA List of Accomplishments to be provided as a double-sided handout for the door-knocking campaign
 - d) Facilitating Community Participation – living document to be added to as necessary – send ideas to Stuart
 - e) Succession Planning for Board Positions – to be revisited in May in preparation for Annual General Meeting elections
2. Saanich CAO Paul Thorkelsson will be at our April 14th meeting – agenda items requested
 - a) Agenda items (areas for discussion) to be forwarded to Paul Thorkelsson by early April
 - b) Stuart to send out email to community to solicit any concerns or issues they wish to have discussed
 - i) Planning concerns: Royal Oak Local Area Plan, Urban Forest Strategy, Significant Tree Program, Boulevard Tree Program
 - ii) Top issues: Pat Bay Noise wall, L855 rezoning for subdivision (the role of Saanich's arborist to preserve trees when subdividing), Falaise Crescent drainage / possible rain garden, Crematorium emissions, Funeral parking overflow on Falaise Drive, Traffic calming on Falaise Crescent, new swing for Falaise Park
3. Community Survey for approval – to be sent out to community early April
 - a) Add box under question 12: Other- please specifyMotion to approve: Cynthia Seconded: Carl Approval: unanimous
4. Falaise Focus – mid April newsletter (after April 14th)
 - a) Forward input / ideas to Carl: recommendation that membership drive and benefits of membership by highlighted
5. Events calendar
 - a) May Garage Sale postponed to September – date to be determined
 - b) Falaise Picnic postponed to September (Mac to check on Broadmead's Community day to avoid conflict)

Other Business -

1. Facebook Page administrator – Directors asked to encourage young residents to take this on.
2. Saanich program for boulevard tree planting
 - a) Stuart to send email to community to advise them of this opportunity
 - b) Stuart to collect ideas from Directors on locations that trees could be planted (e.g. highway boulevard, park) and forward to Saanich Parks



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3. SCAN – letter from Douglas Baer re Board of Variance: needs agreement of associations prior to sending letter to Mayor and Council.
Motion to approve: Mac Seconded: Bob Approval: unanimous
4. Crematorium Emissions project
 - a) Thanks to Stuart and Gary for prior research; now moving into collecting evidence
 - b) Holly and Cynthia will work on a flyer to be distributed to residents asking if they have concerns over emissions and/or evidence of excessive smoke, odor or ash
 - c) Stew will work to help collate any responses and Directors will then determine next steps
5. Continue monthly meetings - tabled

Motion to adjourn: Bob Seconded: Mac Approval: unanimous

Next Meeting: Wednesday, April 14, 2021: Zoom

Summary of Action Items:

Bob

- Meet with Holly and Carl to continue Constitution review

Stuart

- Deliver outstanding Welcome letter to new resident on Falaise Drive
- Send out notice to residents re membership dues and advising that door-knocking will resume in the next couple of weeks
- Invite Ned Taylor to the park for a walkabout
- Forward FCA handout (Focus 2021 and List of Accomplishments) to Carl to put on the website
- Send email to residents soliciting additional topics/input for meeting with CAO

Carl

- Meet with Bob and Holly to work on Constitution review
- Put Focus 2021 and List of Accomplishments on website once completed by Stuart
- Send out list of newsletter items for April and ask Directors for additional articles / suggestions

Stew

- Continue to head the Noise wall committee and monitor progress / update FCA
- Print newsletters and FCA handout in preparation for membership drive



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Holly

- Work with Cynthia to develop a flyer re Crematorium Emissions
- Work with Bob and Carl on Constitution Review

Cynthia

- Work with Holly to develop a flyer re Crematorium Emissions

All

- Send any comments to Stuart re List of Accomplishments Over Last 10 Years to Stuart by the 17th
- Send Carl any suggestions for articles to be included in the April newsletter