



Falaise Community Association

Growing a stronger community together

## Minutes of the Directors' Meeting – July 14, 2021

**Location:** Cynthia's patio

**Time :** 7.05 pm – 9:05 pm

**Attendees:** Cynthia Hawsworth, Holly Holt, Bob Lucy, Stuart Macpherson, Mac Nanton, Carl Ross

**Absent:** Stew Vinnels

**Additions to Agenda:** None

### Opening remarks (Stuart):

Stuart contacted Saanich Parks re a report of smoking in the park. They indicated that the report would need to be referred to CRD Bylaw Enforcement. In the interim, a "Please, No Smoking" sign was erected by the bench and since then the cigarette butts have been cleaned up and there have been no further incidents. The Doral Forest Park development application has been approved by Saanich. The Lochside 4590 subdivision application has been withdrawn by the developer. There are five locations currently being trialled for Saanich dog parks. The Little Free Library is now operational at Falaise Park. It is the 506<sup>th</sup> LFL to be built.

### Minutes from June meeting:

Approved as written.

Motion to approve: Cynthia

Seconded: Bob

Approved: unanimous

### Correspondence:

1. Gary Weeks has resigned as a FCA director effective immediately for personal reasons.
2. Saanich Council has cancelled at least three public meetings recently.

### Business arising from minutes:

#### Status of action items from last month:

Stuart: outstanding items still in progress – application for the decorative wraps for the Hydro boxes, poll of the community on the desire for a community Halloween event. Happy Dogs information re off leash dog parks was not sent out to the community – there has been adequate media coverage of this.

Carl: done

Holly: done

Cynthia: done. Sent Thank You letter to Saanich Parks for their contribution.

Stew: absent Ongoing communications with Lana Popham's constituency office assistant (Jesse Green) and her Ministerial assistant (Isabella)

Mac: done - no reply from Highways Engineering Department, BARA has advised they will not be holding a community day this year



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## **Registrar Report** - Mac

2021 Membership Renewals Update – 199 currently signed up

Stew has one more to check on Southover . Mac will give Stuart a receipt book to complete his area.

## **Financial Report** - Carl

199 members paid to date

Outstanding expenses: Zoom cheque for Bob, costs for Little Free Library not yet disbursed to Stew and Carl.

Year to date Financial Statement dated July 13, 2021 submitted and reviewed.

Insurance grant from Saanich has come through and Directors liability insurance has been paid.

Motion: Move that an additional \$131.00 be approved to fully cover the costs of the Little Free Library.

Moved: Stuart

Seconded: Mac

Approved: unanimous

## **SCAN Report** - Mac

1. There are no meetings scheduled in July and August.

## **Committee reports / actions:**

1. Noise Wall (*Mac and Bob*)
  - a) Mac forwarded a copy of the letter to Manager of Highways to Lana Popham and her assistant.
2. Crematorium Emissions (Stuart)
  - a) Stuart and Sandrine will meet with Crystabelle Fobler from Royal Oak Burial Park and the Chair of the Cemetery Board on July 16. Stuart will write a follow-up report.
  - b) To date, First Memorial (Dignity) has not responded to requests for a rescheduled meeting.
3. Community Survey (Holly)
  - a) Action items to be tabled until the fall.
4. Little Free Library (Cynthia)
  - a) The LFL is up and running.
  - b) The FCA decal has yet to be installed. Directors were polled informally as to possible placements. 4 indicated a preference for the wood on the side, 3 indicated a preference for the glass on the front door.
  - c) Cynthia will take photos of the two library stewards by the LFL; to be publicised in the next Falaise Focus and on the website.
5. Falaise Road Mural (Stuart)
  - a) Teale has located a potential artist (Desiree Wilson)
  - b) Alan and Teale are currently working funding potentials: Saanich grant, CRD grant, crowd funding



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- c) Carl mentioned that our resident Andy Lou, is an artist and may be interested in becoming involved. Stuart to contact him to determine if he is interested.
- 6. Facebook Page administrator update
  - a) Taya and Shaun do not use Facebook and therefore would not like to take this on.
  - b) The Mothers group 'Facebook page has become inactive
  - c) Carl will put the information about the LFL on the Facebook page.
  - d) Stuart mentioned that Kyla may be interested in helping with the Facebook page.
- 7. Decorative wrap on BC Hydro boxes (Stuart)
  - a) Stuart to fill in community grant application for Saanich (will have to be next year's grant)

### New Business

- 1. Neighbourhood Community Issues Policy: approval of final wording-unanimous
- 2. Draft Policies – Regarding Attendance at Board Meetings
  - a) The draft forwarded to the Directors with four options was discussed and a tentative agreement was reached.
  - b) Holly will revise the policy and present the draft at the next meeting for approval.
- 3. Summer and Community events
  - a) Picnic in the Park – date: September 12: need Saanich Parks permit and rider from insurance company showing Saanich as a beneficiary for our insurance coverage for this event. Details to be finalized at August meeting. Stuart to send an email to community.
  - b) Community Garage Sale – date: September 11. Details to be finalized at August meeting. Stuart to send an email to community.
- 3. Halloween party – Stuart to check with community via email to determine if this is feasible and community expectations.
- 4. Tent canopy purchase (Mac)
  - a) Cost of tent canopy including logo, taxes \$1083.04

Motion: Move to purchase tent canopy at a cost of \$1083.04.

Moved: Mac

Seconded: Cynthia

Approval: unanimous

- 5. Nominations for 2022 board – Stuart requested everyone begin thinking of residents to approach who may be interested

### Round table

- 1. No concerns / questions

Motion to adjourn: Holly

Seconded: Stuart

Approval: unanimous

**Next Meeting** : Wednesday, August 11, 2021 7:00 pm Location: TBA



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## Summary of Action Items:

### Stuart:

- Send card to Gary thanking him for his contributions to our community.
- Follow up on potential meeting with First Memorial (Dignity) crematoria operation
- Write report on meeting with Royal Oak Burial Park
- Follow up on potential turnout/ feasibility of Halloween Party with community (email)
- Send community an email with a “save the date” for our Community Garage Sale and Picnic
- Things to add for next agenda: Anticipated delivery date of tent, Community Garage Sale / Park picnic, Park update, Community Attendance at Board Meetings Policy
- Continue to explore potential FCA registrations
- Touch base with Andy Lou to determine any interest in becoming involved in the Road Mural Project
- Check on insurance rider for Community Picnic
- Apply for permit for Community Picnic

### Carl:

- Put the Policy Regarding Input on Neighbouring Community Issues on the website
- Put the June minutes on the website

### Holly:

- Forward June 2021 Minutes to Carl for the website
- Forward final draft of Policy Regarding Input on Neighbouring Community Issues to Carl for the website
- Collate input re Policy Regarding Attendance at Board meetings and write into a single policy draft for approval at the August meeting.

### Cynthia:

- Take photos of LFL stewards for Falaise Focus and website.

### Stew:

- Continue to report on progress of Noise Wall project.
- Continue to liaise with Lana’s assistant
- Continue to explore potential FCA 2021 memberships

### Mac:

- Follow up with Saanich Engineering regarding the 30 KMH sign by the park
- Give Stuart a membership receipt book