



# Falaise Community Association

Growing a stronger community together

## Minutes of the Directors' Meeting – August 11, 2021

**Location:** Zoom

**Time :** 7.05 pm – 9:05 pm

**Attendees:** Cynthia Hawsworth, Holly Holt, Bob Lucy, Stuart Macpherson, Mac Nanton, Stew Vinnels

**Apologies:** Carl Ross

**Additions to Agenda:** None

### Opening remarks (Stuart):

Residents reported that people have been smoking in the park. A No Smoking sign was erected and both Saanich Parks and Saanich Bylaw Departments were notified.

A thank you card was delivered to Gary Weeks thanking him for his service to the community.

There is continued pushback from the Royal Oak Community re the Doral Forest Development Project (letters to newspapers).

### Minutes from July meeting:

Approved as written.

Motion to approve: Stew

Seconded: Mac

Approved: unanimous

### Correspondence:

1. Saanich notified the FCA that public attendance at council meetings continues to be limited. Lot 855 has not come on the agenda yet.
2. Saanich has forwarded public hearing notices but they do not affect our neighbourhood.
3. Saanich advised that public comments on the draft of the Saanich Housing Strategy are due by August 23rd.

### Business arising from minutes:

#### Status of action items from last month:

Stuart: outstanding items still in progress – meeting with First Memorial scheduled for August 25<sup>th</sup>; insurance rider for picnic, permit for picnic

Carl: done

Holly: done

Cynthia: done.

Stew: ongoing

Mac : done

### Registrar Report - Mac

2021 Membership Renewals Update – 208 members currently paid; Mac has records for 205. Mac will reconcile his numbers with Carl and report back. Mac will also check on the number of addresses in the Falaise community and report back.



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More renewals collected from Deventer, many outstanding from Adeline. Stuart suggested 2021 collection ought to be wrapped up by end of August.

## **Financial Report:** - Carl

208 members paid to date

The tent cheque has been cashed and is filed under miscellaneous. The FLL cheques have also issued under miscellaneous. The Zoom account is paid up.

Year to date Financial Statement dated August 9, 2021 submitted and reviewed.

Motion to approve: Holly

Seconded: Bob

Approved: unanimous

## **SCAN Report** - Mac

1. There are no meetings scheduled in July and August.

## **Committee reports / actions:**

1. Tent canopy purchase: Mac
  - a) It has been paid for and received. Trial set up will be after August 25.
2. Noise Wall (Mac and Bob)
  - a) Mac has contacted Mike Pearson, Highways Department, for progress report. Anticipate response by end of August,
3. Crematorium Emissions (Stuart)
  - a) Stuart and Sandrine met with Royal Oak Burial Park and the Chair of the Cemetery Board on July 16. Stuart has written a follow-up report draft for comments.
  - b) A meeting with First Memorial (Dignity) has been scheduled for August 25<sup>th</sup>.
4. Little Free Library (Cynthia)
  - a) The LFL is operational and successful.
  - b) Kudos to Carl for doing a great job of the write-up for the website.
5. Falaise Road Mural (Stuart)
  - a) The funding request has been submitted.
  - b) Alan Taylor has resigned from the project. Stuart will take over and assist Teale in continuing with project.
6. Facebook Page administrator update
  - a) In progress

## **New Business**

1. Draft Policy– Regarding Attendance at Board Meetings

Motion to approve: Stew

Seconded: Cynthia

Approved: unanimous



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2. Falaise Drive / Royalwood Place intersection hazard
  - a) Letter was sent to Director of Engineering in Saanich outlining residents' concerns
  - b) Reply from Engineering Tech received indicating that they did not feel that it was a safety concern and that they would not be making any changes to the existing situation
  - c) Stuart will contact the Director again and request an on-site meeting to go over concerns
3. Community Garage Sale (September 11)
  - a) Stuart will send out another email requesting that interested residents commit to holding a sale as addresses are required for publicity purposes. If fewer than 8 residents respond the garage sale will be postponed until next year.
  - b) If 8 or more residents are interested, we will organize publicity,
4. Picnic in the Park (September 12)
  - a) Time: 2:00 – 4:00 pm
  - b) Permit and insurance riders are ongoing (Stuart)
  - c) Bob to apply to Thrifty Foods for grant
  - d) Mac and Stew will organize the food
  - e) Holly and Cynthia will work on games / activities including children's entertainer
  - f) Bob will coordinate the information / plant sharing tables
  - g) Stuart will organize publicity and welcome community to the picnic
  - h) We will not be inviting politicians to this event as the focus is on reuniting with our community residents.

Motion: Move to approve the expenditure of up to \$300 on food and \$350 on entertainment and activities for the Community Picnic in the Park.

Moved: Holly      Seconded: Stew      Approved: unanimous

5. Halloween party – Only one person indicated their family would be interested in attending a Halloween community event. A suggestion was made to look at an Easter egg hunt / event for the Spring.

### Round table

1. Mac asked about garbage collection for picnic. We will dispose of garbage privately,
2. Bob confirmed that Saanich Engineering is determining a solution to the drainage issue on Falaise Crescent,
3. Two directors indicated that this will be their last year as directors and one is undecided. We will begin actively recruiting for Board positions over the next couple of months.

Motion to adjourn: Holly      Seconded: Mac      Approval: unanimous

**Next Meeting:** Wednesday, September 8, 2021    7:00 pm    Location: Stuart's courtyard



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## Summary of Action Items:

### Stuart:

- Meet with First Memorial (Dignity) crematorium re crematorium issues
- Forward crematorium report draft to Royal Oak Burial Park
- Follow up on potential participants for Community Garage Sale
- Arrange publicity for Community Picnic and Garage Sale
- Things to add for next agenda: Final update on Community Garage Sale / Park picnic, Park update
- Check on insurance rider for Community Picnic
- Apply for permit for Community Picnic
- Follow up with Falaise Drive / Royalwood Place intersection safety issue
- Send out a flyer/notice advising details of Garage Sale / Picnic

### Carl:

- Put the Policy Regarding Community Attendance at Board Meetings on the website
- Put the July minutes on the website

### Holly:

- Forward July 2021 Minutes to Carl for the website
- Forward final draft of Policy Regarding Community Attendance at Board Meetings to Carl for the website
- Work with Cynthia to organize games and activities for the picnic
- Arrange for children's entertainer

### Cynthia:

- Work with Holly on games/activities for picnic

### Stew:

- Continue to report on progress of Noise Wall project.
- Work with Mac to organize food for the picnic

### Mac:

- Follow up with Highways re response to letter
- Reconcile membership names with numbers reported by Carl
- Work with Stew to organize food for the picnic

### Bob

- Apply to Thrifty Foods for grant for picnic
- Coordinate information tables and/or plant exchange for picnic