



Falaise Community Association
Growing a stronger community together

Minutes of the Annual General Meeting – November 17, 2021

7.00-9.00pm

To Be Approved at November 2022 AGM

Location: Saanich Commonwealth Place and Zoom (hybrid meeting)

Meeting chair - Stuart Macpherson

Welcome and Opening remarks: Stuart Macpherson

1. Details re COVID protocols (masks, distancing, and sanitizing)
2. Housekeeping items

Part I - Guest speaker Presentation

Fostering safe and connected communities through placemaking – Dr. Teale Phelps Bondaroff

1. Creating vibrant public places and fostering community
 - a) The growth of Little Free Libraries (the 503rd LFL is at Falaise Park)
 - b) The philosophy behind Road Murals as traffic calming strategies.

Part II - Annual General Meeting

Quorum was established (10 in-person and 13 Zoom attendees)

Approval of 2020 AGM Minutes

Motion: Move to approve the Minutes from the 2020 AGM.

Motion to approve: Stew Vinnels Seconded: Cynthia Hawksworth Approved: unanimous

Business Arising from 2020 AGM - None

New Business

1. Treasurer's report- Carl Ross
 - a) Year to Date Financial Statement (Jan 1 – Oct 31, 2021) presented with a comparison to 2020. This will be posted on the FCA website.
 - b) Current bank balance \$4,734.43

Motion: Move to approve Year-to-Date Financial Statement.

Motion to approve: Mac Nanton Seconded: Sarah Letelier Approved: unanimous

2. Financial audit report- Holly Holt on behalf of auditors (Glen Schoepp and Kent Boag)
 - a) Audit Report prepared by two community members and to be posted on the website.

- b) Financial records were found to be accurate, well-maintained, and with adequate procedures to ensure the responsible management of the FCA budget.
- c) Recommendation: 2022 FCA membership fees remain at \$10 per person.

Motion: Move to accept the auditor's report for 2021.

Motion to approve: Mac Nanton Seconded: Barbara Ross Approved: unanimous

3. Membership fee for 2022 – Carl Ross

Motion: Move to approve the membership fee for 2022 remain at \$10 per person.

Motion to approve: Carl Ross Seconded: Stew Vinnels Approved: unanimous

4. President's report- Stuart Macpherson

- a) The 2021 Board started with 9 members. Two members resigned for personal reasons within the year leaving 7 remaining. Six of the remaining directors have agreed to stand for re-election.
- b) 8 Focus points from last year were substantially completed
- c) Membership renewals represent approximately 70% of addresses (210 members)
- d) FCA finances are in order (evidenced by financial report and auditors' report)
- e) The Board met with both Mayor Haynes and Saanich CAO Paul Thorkelsson to review community concerns. Parking and speed issues are continually monitored.
- f) Mac Nanton attends monthly SCAN meetings on behalf of FCA
- g) The Board has monitored and had input into development applications including Doral Forest development, Normandy Road and Lochside. The board did not take formal positions on these applications but advised residents of them.
- h) Pat Bay Highway (Hwy 17) Noise Wall project is actively being pursued and is ongoing
- i) The FCA puts out a newsletter (Falaise Focus) three times annually
- j) Falaise Park has seen improvements this year: a Little Free Library was installed, a picnic table was installed, invasive plant removal and planting of native plants continues
- k) Mountain Road Park was created by Saanich. The FCA supported this community effort.
- l) Our community has had several young families move into the neighbourhood. A continuing focus will be to encourage family activities and involvement.

5. Election of 2022 Board of Directors

- a) One additional nomination was made from the floor. Seven potential candidates put their names forward as potential directors.
- b) The names put forward: Holly Holt, Bob Lucy, Stuart Macpherson, Mac Nanton, Barbara Ross, Carl Ross, and Stew Vinnels
- c) Each candidate gave a brief bio prior to the election

Vote to acclaim all candidates (leaving two vacancies on the Board). Approved: unanimous

6. Proposed Constitution bylaw changes – Bob Lucy

- a) Bob presented the proposed changes with rationales.

Motion: Move to approve all changes to the FCA Constitution.

Motion to approve: Cynthia Hawksworth Seconded: Barbara Ross Approved: unanimous

7. Focus Points for 2022 – Stuart Macpherson
 - a) The draft of focus points for 2022 was shared and input was solicited.
 - i) Get highway barrier approved
 - ii) Liaison with Saanich council and meet with the mayor at least once in 2022
 - iii) Falaise Drive funeral parking plan- resolution of this issue
 - iv) Hold community spring, summer, and fall activities
 - v) Resolve the Falaise Crescent traffic concerns
 - vi) Repeat the community survey to take the pulse of the community
 - vii) Increase our membership to 90% of households
 - b) No changes to draft however it was noted that this is a living document and will be revisited from time to time as input is received. The focus points will be posted on the website.
8. Draw for door prizes (included in-person and Zoom attendees).
 - a) \$25 Thrifty Foods gift certificates: Andy Lou, Sue Lucy
 - b) Individual FCA membership in the FCA (\$10 value each): Sarah Letelier, Barbara Ross
 - c) Book (Resilient Gardens): Beth Sedden

Motion to adjourn: Holly Holt Seconded: Cynthia Hawksworth Approved: unanimous