



Falaise Community Association

Growing a stronger community together

Minutes of the Directors' Meeting- April 5, 2022

Location: Commonwealth Place

Time: 7:35 pm – 9:35 pm

Attendees: Holly Holt, Bob Lucy, Stuart Macpherson, Mac Nanton, Barbara Ross, Carl Ross

Regrets: Stew Vinnels

Opening remarks (Stuart):

Our focus for this month will be on preparations for the Community Garage Sale and Barbeque on May 14th.

Additions to Agenda:

1. FCA Wish List
2. Block Watch

Correspondence:

1. Mayoral bulletins (various) circulated as received
2. Lana Popham has circulated a poster re cutting the loops on masks prior to disposing of them. This is an environmental concern for birds / fish/animals.

Minutes from March meeting: Approved as written.

Motion to approve: Stuart Seconded: Barb Approved: unanimous

Business arising from minutes

Status of action items from last month:

Stuart: done except road mural write-up in progress and review of Saanich's road safety policy

Carl: done – newsletter in progress

Holly: done

Stew: done

Mac: done

Bob: done

Financial Report: Carl

1. Received our operating grant from Saanich
2. Membership: 183 paid memberships as of April 3rd
3. Holly to send cost for road signs to Carl for reimbursement

Financial report dated April 3, 2022, was submitted for approval. There are 197 paid members as of April 5th. This will be reflected in the May Financial report.

Motion to approve: Barb Seconded: Bob Approved: unanimous

SCAN report: Mac

1. Meeting will be held on April 6th. Mac will report next month on meetings for both April and May.



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Community Survey 2022: Bob

1. The survey will be sent to members after the newsletter has been distributed. Pertinent information contained in the Falaise Focus articles will be applicable to the survey questions.

Committee reports / actions:

1. Noise Wall (Stew)
 - a) Mayor Haynes will send a new letter to the MOTI indicating Saanich's support of a noise attenuation wall. Mayor Haynes will send Stuart a copy of the letter prior to forwarding it to MOTI. This action is a result of the meeting held with Mayor Haynes and the CAO attended by Stuart and Stew.
 - b) Stew advises that Judy Brownoff has written a memo/motion to council re highway wall to be presented at the next council meeting.
2. Membership Drive 2022 (Mac)
 - a) In progress
 - b) Last year: 210. So far this year: 197
 - c) 3 young families have moved into the Royalwood area.
3. Falaise Park (Stuart)
 - a) Saanich Parks did an inspection last month and were impressed with the restoration work being done by the park volunteers.
 - b) Saanich Parks gave the park volunteers kudos for the impressive restoration of the camas meadow. They want to write an article for the Parks newsletter.
 - c) More native plants/pollinators were ordered, delivered, and planted last week.
4. Road Mural (Stuart)
 - a) Action plan to be circulated by Stuart.
 - b) Special attention should be paid to the type of paint used: fast drying and durable
 - c) Proposed date for painting session: August 20th, or August 13th
 - d) Stuart will apply for the Saanich permits and Special Event insurance needed

Old Business

1. Report on meeting with mayor/CAO. Three key issues discussed. Progress on these items will continue to be monitored and reported on.
 - a) Crematorium smoke emissions from Royal Oak Burial Park
 - b) Funeral overflow parking on Falaise Drive
 - c) Highway noise barrier.
2. Falaise Drive/ Royalwood Place intersection update: Slow Down signs have been put up. Neighbours were contacted prior to putting up the signs, with no dissenters.
 - a) The crosswalk connecting to the cycle/pedestrian path, the curve of the road and the steep hill are all factors in safety.



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- b) A road speeder survey was done by Saanich police in November 2021. Mac will check results to see if data can provide some additional support for our request for a safety upgrade. Mac will take on the road safety project.
- 3. Falaise Focus Spring 2022
 - a) Preparation status: hope to have draft ready in the next couple of days
 - b) Printing anticipated last week of April
- 4. Community Garage Sale 9:00 am – 1:00 pm Sat May 14th / park BBQ 4:00 pm
 - a) Do flyer and publicity – Bob (Cost \$10 for non-members to participate: free for members)
 - b) Stuart to send out preliminary email asking residents to contact Bob if they are interested in participating
 - c) Carl to put info on Facebook and/or Facebook Marketplace
 - d) Publicity: Saanich News, Times-Colonist, Kijiji – Bob
 - e) Cynthia will put out signs the day of the garage sale
 - f) Meet and Greet 4:00 pm- BBQ (hot dogs and veggie dogs), sandwich plate, cookies, vegetable tray, coffee, tea, water (BYOG) – need Saanich permit and an insurance rider
 - g) Stuart to apply for Saanich permits and Special Event insurance
 - h) Mac to check with Thrifty Foods for donation

New Business

- 1. Calendar review
- 2. FCA Wish list ideas (no preference in listing order):
 - a) Supplement the park amenities (playground addition, picnic table, native rhododendrons); send letter to Saanich Parks to determine the possibility of installing a bench or second youth swing at the park and request clarification of process/ costs involved
 - b) community emergency preparedness kiosk in park
 - c) solicit new ideas from the community via the community survey
- 3. Block Watch role in the community.
 - a) concern re break-in on Royalwood Court recently: lack of neighbourhood awareness impacts homeowners' abilities to maintain/reinforce security
 - b) check to see if Block Watch captain can email neighbours directly to let them know when there is a break-in in the neighbourhood – Mac to check with SCAN to see if this is usual practice

Other Business

- 1. Round table – nothing further

Motion to adjourn: Bob Seconded: Barb Approved: unanimous

Next Board Meeting: **May 11th, 2022** Location and time: Commonwealth Place/ Zoom? 7:00 – 9:00 pm



Summary of Action Items:

Stuart:

- Respond to invitation to meet with BARA, ROCA, Royal Oak BIA and Mayor Haynes
- Review Saanich draft Road Safety policy
- Complete write-up on road mural for the Falaise Focus and send to Carl
- Continue to work on community survey for distribution in May
- Circulate road mural action plan to directors
- Apply for permits and insurance rider for road mural project
- Send out preliminary email re community garage sale and barbeque asking interested participants to contact Bob
- Arrange and monitor barbeque arrangements (setting up venue, food, etc.) via email with other directors
- Send letter/email to Saanich Parks requesting clarification of process for installing a bench or piece of playground equipment in the park

Carl:

- Post the March minutes on the website
- Complete Falaise Focus for distribution at the end of April
- Advertise garage sale and barbeque on Facebook and/or Facebook Marketplace

Holly:

- Forward the February minutes to Carl for the website
- Send costs of Slow Down signs to Carl for reimbursement
- Assist with preparation of letter to Saanich Parks re clarification of process for adding infrastructure to the park

Stew:

- Continue to monitor progress on the noise wall

Mac:

- Check results of the Falaise Drive road survey done in November 2021 to see if data can provide some additional support for our request for safety upgrades for Falaise Drive.
- Continue to work on road safety project and liaise with Saanich Engineering.
- Check with Thrifty Foods re possible donation toward community barbeque.
- Check with SCAN re usual Block Watch protocol for advising neighbours of security/safety issues in the neighbourhood.

Bob:

- Continue to work on community survey for distribution in May
- Arrange publicity for the community garage sale (flyers, newspapers, media)
- Coordinate potential garage sale participants

Barb:

- Continue to work on community survey for distribution in May