



**Falaise Community Association**  
Growing a stronger community together

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## **Minutes of the Directors' Meeting- May 11, 2022**

**Location:** Commonwealth Place / Zoom

**Time:** 7:04 – 9:04 pm

**Attendees:** Stuart Macpherson, Mac Nanton, Holly Holt, Carl Ross, Barb Ross, Bob Lucy, Stew Vinnels

### **Opening remarks (Stuart):**

1. The key focus of this meeting is to run through garage sale and barbecue preparations.

### **Additions to Agenda:**

1. FCA Wish List follow-up (Old business)
2. Block Watch (New business)

**Minutes from April meeting:** Approved as written.

Motion to approve: Stew      Seconded: Carl      Approved: unanimous

### **Correspondence:**

1. A response was received from the parks department regarding the possibility of making a contribution to the park using our current funds.
2. The latest mayor's information items were circulated to the directors via email.

### **Business arising from minutes**

#### Status of action items from last month:

Stuart: done - Stuart read the Saanich road safety policy document but there were no concrete objectives applicable to our community.

Carl: done, with the exception of posting the garage sale map on Facebook - waiting for Bob's input

Holly: done

Stew: update in Committees' reports below

Mac: first two items not yet completed; will submit the Thrifty Foods application for the summer picnic;

Block Watch info sent out to directors

Bob: done with exception of garage sale map completion due to late entries

Barb: done

### **Financial Report:** Carl

1. Membership: 205 paid memberships as of May 9<sup>th</sup>
2. Another member signed up today (May 11<sup>th</sup>)
3. Stuart to check on status of Zoom monthly invoices

Financial report dated May 9, 2022, was submitted for approval.

Motion to approve: Stew      Seconded: Mac      Approved: unanimous



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## SCAN report: Mac

1. Reports on Meetings from April 6<sup>th</sup> and May 4<sup>th</sup>.
  - a) Apr. 6 – discussions on proposed development corridors – no firm info
  - b) May 4<sup>th</sup> – presentation by Ian Gibbs – Crime Prevention coordinator for Block Watch. Block Watch has been defunded by Saanich Police. As there is no police liaison officer assigned to the group, everything goes through Ian Gibbs now.
  - c) Festival committee continues to work on the July 9<sup>th</sup> community event.
  - d) There is a posting out for the new director of planning; SCAN has requested organization charts from Saanich.
  - e) Saanich is currently reviewing garden suites.

## Community Survey 2022 draft review: Stuart

1. Suggestion was made to add a question asking if residents are interested in becoming a director (or rework question 17)
2. Question 16 – change wording “complaint” to “suggestion”
3. Carl and Bob to collaborate in putting it on Lime Survey
4. The survey will be sent out to the community next month

## Committee reports / actions:

1. Noise Wall (Stew)
  - a) Jesse Green (Lana’s assistant) is setting up a meeting between Lana, Rob Fleming and some MoTI staff to meet with Stuart and Stew on-site on May 27<sup>th</sup> (date tentative).
  - b) Highways flyover project will be out for tender soon and hopefully begin by year end.
2. Membership Drive 2022 (Mac)
  - a) In progress
  - b) Last year: 210. So far this year: 207 as of May 11<sup>th</sup>
  - c) End call-backs at end of May; new members welcome throughout the year
3. Road Mural (Stuart)
  - a) Action plan was circulated via email by Stuart.
  - b) August 13<sup>th</sup> is proposed painting date; backup date will be August 20<sup>th</sup>

## Old Business

1. Falaise Drive/ Royal Wood Slow Down signs update
  - a) One sign has disappeared. Bob has soil anchors to secure remaining sign
  - b) Recommendation that some additional signs be ordered (two to be put by the park)
2. Falaise Focus Spring 2022 – debrief
  - a) Printed by Lana Popham’s office
  - b) Folded and distributed by Bob



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- c) Stuart has received several positive comments from the community on the newsletter format and content
- d) Next Falaise Focus will be distributed in the fall
- e) Reminder: Stuart is to send copies to Lana Popham, Fred Haynes, Jesse Green (Lana's assistant) and Brent Reems (CAO)
- 3. Community Garage Sale 9:00 am – 1:00 pm Sat May 14<sup>th</sup> preparation details were reviewed
  - a) Bob will forward the route map to Carl to post on our Facebook site
  - b) 13 houses have signed up
  - c) It was not advertised in the Saanich News as only 4 had signed up by deadline. It will be advertised in the Times-Colonist and on Kijiji.
  - d) Bob will make up display boards to be set on strategic corners on the morning of the sale.
- 4. Meet and Greet BBQ May 14<sup>th</sup> 4:00 pm - 6:00 preparation details were reviewed
  - a) Preparation document was sent to board members via email
  - b) Location: proposed for playground area so that parents can watch children on playground as they socialize; As Mac is concerned that there is not enough space, Stew and Mac will measure area and make final decision on Thursday morning.
  - c) Stew, Carl and Mac (if available) will set up the site on Saturday morning and post directional signs in the old meeting area if the playground area is deemed suitable.
  - d) Minor adjustments made to planning checklist – to be sent out to all directors Thursday.
  - e) Scavenger hunt for children was proposed and approved. Holly to coordinate.
  - f) The proposed budget limits for this event were reviewed and a new motion made.  
Motion: Move that the FCA approve a budget of \$400.00 for food purchases and \$100.00 for prizes, for a total of \$500.00.  
Moved: Bob                      seconded: Stuart                      Approved: unanimous
- 5. FCA wish list ideas (follow-up)
  - a) Response from Parks department re proposal for additional swing or picnic table. It does not appear that adding a new swing is feasible, however there may be an opportunity to add a picnic table to the top area. Stuart to follow up with Saanich Park

### New Business

- 1. Report on Economic Resilience meeting with BARA, FCA, ROCA, and Saanich senior staff (the mayor, CAO and EDM). ( Mac)
  - a) Chaired by the mayor – held at Stew Vinnel's home
  - b) The mayor introduced the new economic development manager, Mitchell Edgar
  - c) The focus was on information gathering: determine what the CAs need, what Saanich is doing well, etc.
- 2. Advertising in Falaise Focus and Facebook discussion
  - a) Request from resident (member of FCA) to advertise his business



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- b) It was noted that question 14 currently included in the upcoming community survey addresses this issue; therefore, the board will wait for the survey results before making a final decision.
  - c) A recommendation was put forward that only paid-up members be allowed to advertise if we were to move forward on this.
3. Support for harassed resident on Falaise Crescent
  - a) Harassment appears to be conducted by teenagers. No property damage was incurred.
  - b) The first incident was reported to police by the homeowners but not the second incident. They were encouraged to do so.
  - c) As policing this type of activity doesn't fall within the FCA mandate, we need to renew a focus on promoting Block Watch communications. We can also offer individual support by encouraging residents to report any suspicious activity to the police.
4. Calendar review – we will begin initial planning for our summer picnic at June's meeting
5. Block Watch
  - a) It appears that Block Watch is currently in a state of flux. Mac will contact Ian Gibb, coordinator, to ask him to attend our next FCA meeting to clarify the role of Block Watch in our community.

## Other Business

1. Round table – nothing to report on

Motion to adjourn: Mac      Seconded: Carl      Approved: unanimous

Next Board Meeting: **June 8, 2022**      Location and time: Commonwealth Place/ Zoom? 7:00 – 9:00 pm

## Action Items:

### Stuart:

- Check with Saanich Parks re potential picnic table acquisition for the park
- Check on status of Zoom invoices
- Attend Noise Wall on-site meeting with Stew, Lana Popham, Rob Fleming
- Continue to work on road mural project as per timetable
- Work with Bob and Barb to finalize the community survey for distribution in May
- Send copies of the Spring Falaise Focus to Mayor Haynes, Brent Reems, Lana Popham and Jesse Green

### Carl:

- Post the April minutes on the website
- Post the garage sale route map on the FCA Facebook page.
- Assist Bob in putting the survey into Lime Survey



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**Holly:**

- Forward the April minutes to Carl for the website
- Order more Slow Down signs for Falaise Drive and/or Falaise Crescent (by the park)

**Stew:**

- Continue to monitor progress on the noise wall
- Attend on-site Noise Wall meeting with Stuart, Lana Popham, Rob Fleming

**Mac:**

- Check results of the Falaise Drive road survey done in November 2021 to see if data can provide some additional support for our request for safety upgrades for Falaise Drive.
- Continue to work on road safety project and liaise with Saanich Engineering.
- Check with Thrifty Foods re possible donation toward summer picnic.
- Arrange for Ian Gibbs (Block Watch coordinator) to speak at our June meeting.

**Bob:**

- Finalize work on community survey with Barb and Stuart
- Assist Carl with putting the survey on Lime Survey
- Set up display board for the garage sale
- Send garage sale route map to Carl for posting on the FCA Facebook page

**Barb:**

- Finalize work on community survey with Bob and Stuart