



# Falaise Community Association

Growing a stronger community together

## Minutes of the Directors' Meeting- October 12, 2022

**Location:** Zoom.

**Time:** 7:00 pm – 8:30 pm

**Attendees:** Stuart Macpherson, Mac Nanton, Holly Holt, Bob Lucy, Stew Vinnels

**Apologies:** Carl Ross, Barbara Ross

**Opening remarks** (Stuart): Short agenda today. Carl and Barbara have sent their apologies as they are unable to attend the meeting.

**Business Meeting:**

**Additions to Agenda:** Upgrading of the FCA website

**Minutes from September meeting:** Approved as written.

Motion to approve: Stew      Seconded: Mac      Approved: unanimous

**Correspondence:**

1. North Quadra member sent an email requesting assistance in lobbying for regulations around smoking cannabis in approved areas only.

**Business arising from minutes**

Status of action items from last month:

Stuart: request for Saanich Parks to consider installing a sign showing the significance of the Montane violet to the Falaise community– not yet done

Carl: done

Holly: done

Stew: continuing ; BBQ items done

Mac: traffic safety items are still in progress; BBQ items done

Bob: done

**Financial Report:** Carl

1. Membership: 229 paid memberships as of October 9, 2022
2. \$75 road mural debit for the permit is still outstanding
3. Auditors need to be secured in time for the AGM report- Stuart to check
4. An outstanding debit for the FCA portion of the hall rental for the All-Candidates Meeting is still to be submitted (\$110.00)

Financial report dated October 9, 2022 was submitted for approval.

Motion to approve: Stew      Seconded: Bob      Approved: unanimous



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## Committee reports / actions:

1. Noise Wall (Stew)
  - a) Stew will continue to follow up.
2. Membership (Mac)
  - a) Signups for 2023: begin in January; email to be sent out in January
  - b) Welcome letters were sent out for new residents
3. SCAN (Mac) – September and October meetings (combined report)
  - a) Discussion around room charges for meetings (some Community Associations (CAs) get free rooms, others don't). Decided to leave process unchanged.
  - b) Some CAs are completing local area plans – may be irrelevant if new corridor plan is implemented.
  - c) Report given on all-candidates meeting: process worked well.
  - d) New Saanich director of planning: Lindsay Chase

## Old Business

1. Report on All-candidates meeting (Stuart)
  - a) Hosted as a joint initiative (BARA, FCA, Cordova Bay CA, Blenkinsop CA)
  - b) Questions were drawn randomly and unchanged from what was submitted; this resulted in some unclear wording on some questions.
2. Community picnic report (Barb – via email /Holly)
  - a) Turnout was significantly higher than anticipated (we planned for 60 but 90+ showed up)
  - b) Additional food items were purchased partway through the event due to the increase in numbers. There ended up being a small surplus of food left over but no drinks. The planning sheets for our next event will be updated to reflect actual numbers / needs.
  - e) The Thrifty Foods and Superstore gift certificates were both fully used.
  - f) Many attendees commented positively on the inclusion of the magic performance, balloon tying and bubbles for the children.
  - g) Mayor Haynes and two Saanich councilors attended as well as several election candidates.
  - h) The venue was suitable for the larger turnout and accommodated the tables needed for food and the magician's use.
3. Community Survey final report (Bob)
  - a) Now posted on the website. A summary report was put in the Falaise Focus.
4. Update: advocating for 855 Falaise Crescent to be added to the park (Stew)
  - a) Stuart and Stew met with executive director of HAT; this project is too small for them to take on.
  - b) Saanich can issue a tax receipt for purchase of land to donor; vendors will not have to pay capital gains.
  - c) Lot realtor is now valuing lots at \$1M each.
  - d) Bill Tozer advises to wait for six months to check on land value before proceeding further.



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- e) Saanich will agree with losing tax revenue for lots if it becomes a park and will do maintenance.
- 5. Verge parking beside the playground (Mac)
  - a) No progress to date. Mac will continue to pursue this issue.
- 6. The use of Jake Brakes on the onramp of the highway – noise issue
  - a) MOTI said that as it was not a safety issue it would come under Saanich bylaw jurisdiction.
  - b) Saanich would like us to provide them with frequency and timing data before pursuing it further.
  - c) It was suggested that we circulate a petition around this issue.

## New Business

- 1. Resignation: Bonita Merkeley for personal reasons effective immediately.
- 2. Annual General Meeting preparation – Thursday, November 24, 2022
  - a) Board of Director potential nominations: Stew will run, Stuart will run, Stuart to check with Peter Merkeley, Brian Peebles, and John Cameron; Stew to check with a neighbour; Mac to check with a neighbour; Bob will not run, Carl will run, Barbara will run, Holly will run, Mac will run
  - b) Guest speaker – Stuart to pursue options: 1. Gregory Matte, 2. Speaker on e-bikes, 3. current scams - BBB  
Motion: Stuart to check with speakers in the above order.  
Moved: Stew                      Seconded: Mac                      Approved: unanimous
  - c) Door prizes – to be determined via email exchange with all directors
  - d) Publicity – email and flyers to be sent out one week prior to AGM
  - e) Presentations: President message, Carl – financial, Mac – membership, follow constitution for order of presentations
- 3. Falaise Focus Fall edition publication date – being printed now, plan to distribute next week.
- 4. Advertising in the Falaise Focus and Facebook: policy
  - a) One idea: Business card size ads – cost \$25
  - b) Send an email to members to determine interest
  - c) Bob will work with Carl to set policy (who can place ads, what revenue will be used for, numbers of ads, size of ads, etc.)
- 5. Updating the FCA website
  - a) Recommendation from Carl that we update the website to keep it user-friendly and secure
  - b) Tabled to next meeting
- 7. Calendar review – November events (Directors' Meeting November 16<sup>th</sup>; AGM November 24<sup>th</sup>)

## Other Business

- 1. Round table – nothing at present

Motion to adjourn: Stew

Seconded: Mac

Approved: unanimous

Next Board Meeting: **November 16, 2022**

Location and time: 7:00 – 9:00 pm Zoom



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## Action Items:

### Stuart:

- Check to see if Saanich will post a sign explaining the significance of the Yellow Montane violet
- Keep a file of monthly photos of the road mural to document wear
- Follow up with Saanich Police re setting up a speed reader by the park
- Draft letter to Royal Oak Burial Park Board of Trustees re crematoria emissions
- Draft a petition for action on the noise created by Jake brakes on the highway on ramp
- Arrange an audit of the financial reports for the AGM
- Follow up with Saanich re picnic table
- Arrange for a guest speaker for the AGM
- Check with community members re running for the Board of Directors
- Send out emails and flyers to remind residents of the AGM
- Send out an email to the community to determine interest in advertising in the Falaise Focus

### Carl:

- Post the September minutes on the website
- Continue to pursue options for 855 Falaise (with Stuart and Stew)
- Work with Bob to develop a policy for advertising in the Falaise Focus

### Holly:

- Forward the September minutes to Carl for the website

### Stew:

- Continue to monitor progress on the noise wall
- Continue to pursue options for 855 Falaise (with Stuart and Carl)
- Check with community members about running for the Board of Directors

### Mac:

- Check results of the Falaise Drive Road survey done in November 2021 to see if data can provide some additional support for our request for safety upgrades for Falaise Drive
- Continue to work on road safety projects and liaise with Saanich Engineering (including parking on the verge by the park)
- Continue to liaise with Saanich bylaw department re engine braking noise (re excessive noise on Pat Bay highway)
- Check with community members about running for the Board of Directors

### Bob:

- Work with Carl on drafting a policy re advertising in the Falaise Focus
- Arrange for delivery of the Falaise Focus