



**Falaise Community Association**  
Growing a stronger community together

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## **Minutes of the Directors' Meeting- December 6, 2022**

**Location:** Zoom

**Time:** 7:00 pm – 8:30 pm

**Attendees:** Stuart Macpherson, Mac Nanton, Holly Holt, Stew Vinnels, Carl Ross, Barbara Ross

**Opening remarks (Stuart):**

The AGM was successful. We will confirm actual roles of the directors tonight.

**Business Meeting:**

**Additions to Agenda:** Christmas Cards, AGM follow-up, Winter newsletter

**Minutes from November meeting:** Approved as written.

Motion to approve: Stew      Seconded: Barb      Approved: Unanimous

**Correspondence:** none

**Business arising from minutes**

Status of action items from last month:

Stuart: request for Saanich Parks to consider installing a sign showing the significance of the Montane violet to the Falaise community – not yet done – in process of getting facts of the discovery from Colleen O'Brien Playfair Park

Carl: continuing to work on policy for advertising in the Falaise Focus

Holly: done

Stew: continuing

Mac: traffic safety items are still in progress

**Financial Report:** Carl

1. Membership: 233 paid memberships as of December 5, 2022

Financial report dated December 5, 2022 was submitted for approval.

Motion to approve: Holly      Seconded: Barb      Approved: unanimous

**Committee reports / actions:**

1. Noise Wall (Stew)

- a) Dean Murdock has been in touch with the Minister re the wall. He has been told that it will be an earth berm with trees planted (no wall) but this is still to be clarified. This is a different message than the one that Fred Haynes delivered prior to the election.
- b) Stew and Stuart will meet with Lana Popham to continue to pursue our position.

2. Membership (Mac)



# Falaise Community Association

Growing a stronger community together

- a) Kickoff for 2023 campaigners. Canvassers: Stuart, Cynthia, Barb, Stew
- b) Write up will go into the Falaise Focus asking people to renew their memberships.
- c) Stuart will send out a renewal reminder to the community in early January
- d) Canvassers' packages will be given to canvassers prior to January

3. SCAN (Mac) – December meeting highlights will be reported next month

## Old Business – no updates

## New Business

1. Director assignments for 2023:
  - a) President: Stuart Nominated: Stew Seconded: Mac Approved: unanimous
  - b) Vice-President: Stew Nominated: Carl Seconded: Holly Approved: unanimous
  - c) Treasurer: Carl Nominated: Stuart Seconded: Holly Approved: unanimous
  - d) Secretary: Holly Nominated: Stuart Seconded: Mac Approved: unanimous
  - e) Registrar: Mac Nominated: Stuart Seconded: Stew. Approved: unanimous
  - f) Director at Large: Barb (social convener)
2. Thank you to Bob Lucy for years of contributions to the Falaise community
  - a) Put an article and picture in the Falaise Focus
  - b) Take Bob out for lunch (paid for by directors)
3. Family Day event planning (February 20): Barb
  - a) Approach McCall's to see if we can use their venue- Barb; Greek Community Hall as secondary-Mac; Portuguese Community Hall as third- Barb; Gateway Baptist Church as fourth - Barb
  - b) Mac will speak to Falaise Drive resident re potential for providing music for the Family Day event or an event in the future
  - c) Holly will check into other entertainment / activities
4. Christmas cards 2022 – to be sent out (Holly)
5. AGM debrief
  - a) It was successful. The speaker was very well received. Attendance was lower than we had hoped for but there was a quorum. Several residents had emailed their regrets (mainly due to illnesses)
6. Winter Newsletter
  - a) arrange for articles: information on Food Pantry project (Dale); Write up on Bob (Stuart to write); Request for new directors (succession plan) - Stew; reminder for membership renewals; history story (Stuart to call Russ Ball for photo); photos and bios of directors; notice re Family Day event; anticipated timeline is mid-January
8. Calendar review: Holly
  - a) Send out updated 2023 calendars to directors



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## Other Business

1. Round table
  - a) Mac to cancel Commonwealth Place for December and January (Zoom meetings)

## Parking Lot for 2023

1. New directors for 2024 – strategies to encourage
2. Invitations to councillors to attend FCA Directors' meeting (Mena Westhaver and Teale Phelps Bondaroff have expressed an interest)

Motion to adjourn: Stew

Seconded: Carl

Approved: unanimous

Next Board Meeting: **Jan. 11, 2023**

Location and time: 7:00 – 9:00 pm PST Zoom

## Action Items:

### Stuart:

- Continue to contact Colleen O'Brien re history of the discovery of the yellow Montane violet
- Keep a file of monthly photos of the road mural to document wear
- Meet with Lana Popham and Stew re noise wall
- Prepare an article for the Falaise Focus re membership renewal
- Write an article highlighting Bob's contributions to the community and thanking him
- Call Russ Ball re photo for the Falaise Focus
- Send out email notice to community re Family Day event

### Carl:

- Post the November minutes on the website
- Continue to pursue options for 855 Falaise (with Stuart and Stew)
- Work with Bob to develop a policy for advertising in the Falaise Focus

### Holly:

- Forward the November minutes to Carl for the website
- Check into children's entertainers or activities for Family Day
- Send out 2023 calendar to Directors
- Send out Christmas Cards to mayor, councillors, and MLA

### Stew:

- Continue to monitor progress on the noise wall
- Meet with Lana Popham and Stuart re noise wall
- Write an article for the Falaise Focus encouraging community members to join the Board of Directors (currently 3 vacancies)

### Mac:



# Falaise Community Association

Growing a stronger community together

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- Create canvassers' packages for the 2023 membership campaign and deliver to canvassers
- Speak to Falaise Crescent resident re music for the Family Day event
- Check results of the Falaise Drive Road survey done in November 2021 to see if data can provide some additional support for our request for safety upgrades for Falaise Drive
- Continue to work on road safety projects and liaise with Saanich Engineering (including parking on the verge by the park)
- Cancel December and January meeting room at Commonwealth Place

**Barb:**

- Locate a venue for the Family Day event
- Arrange for delivery of the Falaise Focus