



Falaise Community Association
Growing a stronger community together

Minutes of the Directors' Meeting- February 8, 2023

Location: Zoom.

Time: 7:00 pm – 8:30 pm

Attendees: Stuart Macpherson, Mac Nanton, Holly Holt, Carl Ross, Barbara Ross

Apologies: Stew Vinnels

Opening remarks (Stuart):

Topics from January's agenda have been added to tonight's agenda. The house on Lot 855 is being demolished so it appears that the subdivision is going ahead. It is no longer for sale.

Business Meeting:

Additions to Agenda: none

Minutes from December meeting: Adjustments - 1b – remove stroke over b ; Post *November* minutes
Motion to approve with amendments: Carl Seconded: Mac Approved: Unanimous

Correspondence: none

Business arising from minutes

Status of action items from last month:

Stuart: done except for request for Saanich Parks to consider installing a sign showing the significance of the Montane violet to the Falaise community – not yet done – in process of getting facts of the discovery from Colleen O'Brien Playfair Park

Carl: done

Holly: done

Stew: continuing

Mac: done except for traffic safety items

Barb: done

Financial Report: Carl

1. Membership: 35 paid memberships as of February 8, 2023 (25 through e-transfer)

Financial report dated was submitted for approval.

Motion to approve: Stuart Seconded: Holly Approved: unanimous

Committee reports / actions:

1. Noise Wall (Stew)

a) Stew is still trying to set up meeting with Lana Popham to determine current status.



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- b) Mac advised that the Keating Flyover contract is out for tender but no mention of Falaise noise abatement wall. He will document his phone call to MoTI.
- c) Stuart to update the noise wall chronology
- 2. Membership (Mac)
 - a) 35 new members (25 through e-transfer)
 - b) Registration packages have been delivered to canvassers (Bob, Mac, Stuart, Stew, Barb)
 - c) Carl will email canvassers the names of those residents who have paid via e-transfer so that we don't canvas them again.
 - d) Suggestion that canvassers mention the need for new Directors when they canvas.
 - e) Stuart to send out reminder email to community about canvassers coming to the door.
 - f) 6 more receipt books required – Mac to order
 - g) If any director requires business cards, contact Bob and we will reimburse him.
- 3. SCAN (Mac) – Feb. meeting highlights
 - a) The new planning director made a presentation to SCAN and outlined changes to the department.
 - b) The SCAN chair has floated the idea that Councilors be assigned to specific community associations (like a ward system) – discussion set for next month at the SCAN meeting.

Old Business

- 1. Confirm Directors' payments of dues for 2023 – Carl
 - a) One Director has yet to pay
- 2. Status of Winter 2023 newsletter – Carl
 - a) Has been done and distributed
 - b) Next edition: April
 - c) Copies to be sent to mayor (hard copy), councillors (email copies), Rob Fleming and Lana Popham

New Business

- 1. Family Day event planning (Feb. 20) – Barb
 - a) Location: McCall's Sequoia Room – Kevin McCall would like detail on activities /schedules
 - b) Kids entertainment: list of activities circulated to Directors; budget \$150.00
 - c) Budget for entertainment, refreshments (motions) – refreshments: mini-buns, chips, veggies/fruit and cookies, slab cake and drinks (for 40) Mac will check with Starbucks for tea/coffee

Move that the Board approve a budget of \$250 for rental of the McCall's Sequoia Room (from 1:00 – 5:00 pm) for the February 20th event.

Motion to approve: Barb Seconded: Stuart Approved: unanimous

Move that the Board approve a budget of \$275 for entertainment for the February 20th event.

Motion to approve: Barb Seconded: Holly Approved: unanimous

Move that the Board approve a budget of \$ 600.00 for refreshments for the February 20th event.

Motion to approve: Barb Seconded: Holly Approved: unanimous

Move that the Board approve a budget of \$150 for supplies and prizes for the February 20th event.



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Motion to approve: Holly

Seconded: Barb

Approved: unanimous

d) Flyer: add dj company name, photo booth and entertainer info to flyer prior to distribution

2. Calendar review – Holly

Move that the Board approve the 2023 FCA calendar

Motion to approve: Barb

Seconded: Mac

Approved: unanimous

Other Business

1. Round table

a) Stuart will arrange for a coffee meeting with Mena Westhaver and Teale Phelps Bondaroff at Starbucks. Let Stuart know if you are interested in attending.

b) Stew put an article in the Winter newsletter to solicit new Directors for 2024

c) Notify community in the Spring newsletter that most of the current Board will be retiring this year (follow up article to the Winter article). Invite interested people to attend a meeting.

d) Delivery of flyers: Mac, Barb, Carl will assist.

Motion to adjourn: Holly

Seconded: Barb

Approved: Unanimous

Next Board Meeting: **March 8, 2023**

Location and time: 7:00 – 9:00 pm Commonwealth Place

Action Items:

Stuart:

- Continue to contact Colleen O'Brien re history of the discovery of the yellow Montane violet
- Keep a file of monthly photos of the road mural to document wear
- Meet with Lana Popham and Stew re noise wall
- Send out a notice to the community re the start of membership canvassing
- Arrange for a coffee meeting with Mena Westhaver and Teale Phelps Bondaroff
- Update the noise abatement wall chronology
- Send copies of the Winter newsletter to the mayor, councillors and MLAs

Carl:

- Post the December minutes on the website
- Email the names of members who have paid their 2023 dues via e-transfer to canvassers

Holly:

- Forward the December minutes to Carl for the website
- Send 2023 Calendar to Carl for posting on the website



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- Send proposed list of activities for Family Day event to all directors

Stew:

- Continue to monitor progress on the noise wall
- Meet with Lana Popham and Stuart re noise wall

Mac:

- Order 6 receipt books
- Check results of the Falaise Drive Road survey done in November 2021 to see if data can provide some additional support for our request for safety upgrades for Falaise Drive
- Continue to work on road safety projects and liaise with Saanich Engineering (including parking on the verge by the park)
- Book meeting room at Commonwealth Place for March 8th
- Arrange for coffee and tea for February 20th

Barb:

- Organize refreshments for February 20th