



Falaise Community Association  
Growing a stronger community together

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## Minutes of the Directors' Meeting- March 8, 2023

**Location:** Saanich Commonwealth Place

**Time:** 7:05 pm – 8:40 pm

**Attendees:** Stuart Macpherson, Mac Nanton, Holly Holt, Carl Ross, Barbara Ross, Stew Vinnels

**Opening remarks** (Stuart): Welcome to our in-person meeting. We will continue to alternate between in-person and Zoom meetings depending on the agenda items.

**Business Meeting:**

**Additions to Agenda:** Park update

**Minutes from February meeting:**

Motion to approve: Mac      Seconded: Barbara      Approved: Unanimous

**Correspondence:** none

**Business arising from minutes**

Status of action items from last month:

Stuart: done except for request for Saanich Parks to consider installing a sign showing the significance of the Montane violet to the Falaise community – not yet done – in process of getting facts of the discovery from Colleen O'Brien Playfair Park; chronology of noise abatement wall – not yet done

Carl: done

Holly: done

Stew: continuing

Mac: done

Barb: done

**Financial Report:** Carl

1. Membership: 140 paid memberships as of March 4, 2023; 143 as of March 8; 70 paid by e-transfers
2. Grant application to Saanich has been submitted – anticipate funds in June
3. Stuart will take over the Zoom payments from Bob.

Financial report dated March 4, 2023 was submitted for approval.

Motion to approve: Stew      Seconded: Mac      Approved: unanimous

**Committee reports / actions:**

1. Noise Wall (Stew)

- a) Stew to send email to Dean Murdock to see if he can either arrange a meeting with Lana Popham or check with Rob Fleming to determine how the noise wall project is progressing.



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4. Membership (Mac)
  - a) With recently collected but not yet recorded dues, we are probably over 180.
  - b) Collections are still on-going.
  - c) Canvassers will give "Welcome" letters to new residents when canvassing.
5. SCAN (Mac) – Feb. meeting highlights
  - a) Concerns that some community associations have been paying for meeting space. Saanich has offered to provide Saanich meeting rooms for all CAs free-of-charge.
  - b) Proposal to move to a ward-like system with an assigned councilor for each CA will not be moving forward.

## Old Business

1. Family Day event report – Stuart/Barb
  - a) Venue was excellent; the two rooms accommodated all activities.
  - b) Attendance: approximately 105 (45 children)
  - c) Activities received positive feedback (music, face painting, balloon art, scavenger hunt, imagination centre, board games, building centres)
  - d) Barb has created a catering report listing food items/amounts/costs/recommendations for next time (e.g. let people know that there will be lunch items next time)
  - e) \$50 certificate from Real Canadian Superstore offset the food costs.
  - f) Suggestion from Mac to provide Alex with an honorarium for the music he provided.

Motion: To provide an honorarium to Alex and Trudy in the amount of \$150 and waive their 2023 dues.

Moved: Mac

Seconded: Stew

Approved: unanimous

2. Meeting with Councillor Mena Westhaver (Stuart/ Carl)
  - a) Carl and Stuart shared the history of the FCA and then apprised her of our local issues (noise abatement wall, crematorium emissions, road safety)
  - b) Stuart and Stew to arrange to meet with Teale Phelps Bondaroff to share our concerns over noise abatement wall.
  - c) Suggestion that we invite Lana Popham to our next meeting (Stuart)

## New Business

1. Saanich Road Safety Workshop March 14 (Stuart)
  - a) Mac and Stuart to attend
2. Calendar review (Holly)
  - a) Easter egg hunt – not this year – further information below
  - b) Community garage sale – May 13<sup>th</sup>
  - c) Community survey – will do every second year – due in 2024
  - d) Mac has arranged for tents from Thrifty Foods for September 9<sup>th</sup> picnic
  - e) Mac will apply for Thrifty donation for September 9<sup>th</sup> picnic
3. Easter egg hunt for kids
  - a) Will revisit next year; some directors will be away so unable to participate in planning.



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- b) Concerns were also raised that inconsistent weather may adversely impact ability to hold the event and that the camas will be blooming in April and we need to protect this sensitive area of the park.
- 4. Community Garage Sale
  - a) date: May 13<sup>th</sup>
  - b) Stuart to speak with Bob to see if he will take it on again this year; Stew to help
- 5. Falaise Focus Spring newsletter (Carl)
  - a) Aiming for mid-April publication.
  - b) We will deliver flyer asking for Directors (with email addresses on it) at the same time as the Falaise Focus.
  - c) Suggestion to put a visual “barometer” in the newsletter showing last year’s membership numbers with a comparison to the current year.
  - d) Dale to put in an article re litter pickup in the neighbourhood; perhaps also an article on the Free Little Library one year later (Stuart to speak with Dale).
  - e) Possibly an article on the heritage house on Royalwood Place (Stuart).
  - f) Mena Westhaver to write an article introducing herself to our community.
  - g) Park report / mural report (Stuart)
  - h) Membership article (Mac)
  - i) Newsletter articles to Carl by the end of March.
- 6. New Directors for 2024 – next steps
  - a) flyer to be delivered with Falaise Focus (revamp of the poster put up at the Family Day event) (Holly)

## Other Business

- 1. Round table
  - a) Road mural report and repaint – paint is starting to wear; we will have to repaint this summer; speed reader will be put up and results compared with pre-mural results
- 2. Park update
  - a) Time to plant some arbutus to replace Douglas Fir trees that are starting to age-out.
  - b) Stuart has approached Saanich Parks for funding for 3 trees. If Saanich is not able to fund them, FCA has agreed to (total: \$90)

Motion to adjourn: Stew

Seconded: Barbara

Approved: unanimous

Next Board Meeting: **April 12, 2023**

Location and time: 7:00 – 9:00 pm Commonwealth Place  
Dogwood Room

**\*Subsequent note:** Stuart has contacted Saanich Parks to get an update on the new picnic table for the park



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## Action Items:

### Stuart:

- Continue to contact Colleen O'Brien re history of the discovery of the yellow Montane violet
- Keep a file of monthly photos of the road mural to document wear
- Arrange for a coffee meeting with Teale Phelps Bondaroff
- Update the noise abatement wall chronology.
- Check on terms of Zoom contract.
- Invite Lana Popham to our next Directors' meeting
- Attend Saanich Road Safety workshop – March 14<sup>th</sup>
- Check with Dale re newsletter articles (litter and Free Little Library)
- Check with Jolene re newsletter article re the heritage house on Royalwood Place
- Write Falaise Park and road mural updates for the newsletter
- Arrange for a speed reader by the park to determine effectiveness of road mural
- Preliminary preparation for road mural repainting (late summer)
- Arrange for planting of Arbutus trees in Falaise Park
- Check with Bob Lucy to see if he is willing to coordinate the garage sale again this year (with Stew's assistance)

### Carl:

- Post the February minutes on the website
- Send the "Welcome" letter to Stew for printing (copies to be given to canvassers)

### Holly:

- Forward the February minutes to Carl for the website
- Create a flyer to be distributed with the newsletter re need for new Directors

### Stew:

- Continue to monitor progress on the noise wall
- Write to Dean Murdock requesting that he set up a meeting with Lana Popham or advocate on our behalf with Rob Fleming re the noise wall.

### Mac:

- Deliver the honorarium to Alex and Trudy for their Family Day contributions
- Apply to Thrifty Foods for a donation for our September 9<sup>th</sup> picnic
- Attend Saanich Road Safety workshop – March 14<sup>th</sup>
- Write an article for the newsletter on Membership