



Minutes of the Directors' Meeting- August 9, 2023

Location: President's home

Time: 3:00 – 4:45 pm

Attendees: Stuart, Stewart, Barbara, Mac, Carl, Holly

Opening remarks (Stuart):

No current local development concerns at present.

Business Meeting:

Additions to Agenda: neighbourhood break-in reported

Minutes from June 6 meeting:

Approved as written.

Motion to approve: Stew Seconded: Mac Approved: unanimous

Correspondence:

none

Business arising from minutes

Status of action items from last month:

Stuart: done

Carl: done

Holly: done

Stew: done

Mac: has received \$300 donation from Thrifty Foods

Barbara: done

Financial Report: Carl

1. Membership: 217 paid memberships as of August 6, 2023.

Financial report dated August 6, 2023 was submitted for approval.

- a) Insurance grant from Saanich received (850.00).
- b) Community association grant received (1100.00).

Motion to approve: Barbara Seconded: Holly Approved: unanimous

Committee reports / actions:

1. Traffic screen project (Stew) –upcoming meeting with Lana/MOTI meeting Aug 14



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- a) Previously identified as the Noise Wall project. The project name has been changed due to a change in the parameters of the project. MOTI has stated that the construction of a noise wall is not financially feasible and is not an option. MOTI anticipate constructing a highway screen project which will include concrete barriers, screening, and the planting of trees. There may be some noise abatement for homes directly along the highway. Materials have been sourced. Section of road by Adeline is still being looked at. MOTI will fund trees as they will be on highways' property, but they would like Saanich to do the tree maintenance.

2 Membership (Mac)

- a) Closed off for 2023. We will contact new neighbours as needed and give them a welcome letter.

3. SCAN (Mac) – June meeting

- a) Nothing to report that is relevant to Falaise community.

Old Business

1. Road mural repaint – Aug. 20th (Stuart)

- a) Checklist/timeline handed out. All jobs have been assigned.
- b) Camas flowers will be added to the design.

Motion to approve \$200 for paint and refreshments for the road mural repainting project.

Moved: Stew Seconded: Mac Approved: unanimous

2. Community Picnic – Sept. 10th

- a) Magician Donald Dunphy 4:00 – 4:30 pm \$200; Jim and June - J J Entertainers (face painting and balloons) 3:00 – 4:00 \$275

Motion to approve \$600 for entertainment/ activity costs for the Community picnic on September 10th.

Moved: Barbara Seconded: Stew Approved: unanimous

- b) Food: Barbara and Carl to purchase. There is a \$300 gift card from Thrifty Foods, Broadmead to offset costs.

Motion to approve \$600 for purchase of refreshments for the Community picnic on September 10th.

Moved: Holly Seconded: Mac Approved: unanimous

- c) Mac will be unable to provide the barbeque this year. Stew will provide one.
- d) Mac will check with Starbucks re coffee.
- e) Mac will check with Glen to see if he will assist with barbequing.
- f) Picnic preparation duties were assigned as per checklist.

New Business

1. Recruitment of Board members for November 2023

- a) Four board members would be willing to continue on an interim basis for next year but will not pursue new projects. They will continue for one more year in a minimalistic capacity in the hopes that someone from the community will step forward to keep the FCA functioning. They will happily act as mentors.

2. Calendar review (Holly)



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3. Neighbourhood break-in

- a) Break-in on Adeline Place during the early morning hours.

Other Business

- 1. Round table

Motion to adjourn: Stew

Seconded: Mac

Approved: unanimous

Next Board Meeting: **September 13, 2023** Location and time: 7:00 – 9:00 pm Zoom

Action Items:

Stuart:

- Check with Saanich Parks re the picnic table
- Get safety vests for road marshals for the road mural repainting
- Organize paint and brushes for road mural (buy purple paint for Camas)
- Arrange for water and buckets for road mural repainting
- Set up roadside mixing area (drop sheet, cardboard, rags, cloths) – road mural
- Ensure Saanich Permits are on display – road mural closure
- Send out final notice re road mural project to community
- Complete list of volunteers for road mural project
- Notify Saanich Police of road closure
- Notify Saanich Parks of the paint day plan
- Send out a “Save the Date” for the community picnic on September 10th
- Send out flyer for picnic by September 3rd
- Provide Certificate of Insurance to Saanich for the community picnic
- Arrange for a flyer to be sent out publicizing the event – copy to Donald Dunphy
- Invite Mayor Murdock, Lana Popham, Saanich council to picnic
- Assist with setting up tents, tables, etc. for the community picnic

Carl:

- Post the June minutes on the website
- Arrange for FCA rest tent to be erected for the road mural repainting
- Bring cheques for entertainers to the community picnic
- Assist with setting up barbeque, tents, tables, etc. for the community picnic
- Assist Barb with purchasing refreshments/supplies for the road mural repainting and the community picnic

Holly:



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- Forward the June minutes to Carl for the website
- Arrange for paint containers/water containers for the road mural painting
- Assist with setting up the roadside mixing/cleaning area (drop sheets, cardboard, rags)
- Set up areas for activities at the community picnic
- Purchase bubbles and simple outdoor games for the community picnic
- Bring paper towels, cleaning items to the community picnic
- Assist with setting up for the community picnic
- Provide table for the community picnic

Stew:

- Provide barbeque for community picnic (Sept 10)
- Assist with set up for the community picnic (tents, tables, etc)
- Bring tables for the community picnic

Mac:

- Assist with erecting the FCA rest tent for the road mural (Aug. 20)
- Provide table for the community picnic
- Assist with set up for the community picnic
- Get tents from Thrifty Foods
- Arrange for coffee from Starbucks for Sept. 10 picnic
- Ask Glen to assist with barbequing (Sept. 10)
- Bring cooler for community picnic

Barbara

- Purchase light refreshments for the road mural repainting (Aug. 20)
- Arrange for food / barbeque (burgers and hotdogs) for Sept. 10th
- Arrange for plates, serviettes, cutlery, tablecloths for Sept. 10th