



Minutes of the Directors' Meeting- October 18, 2023

Location: Director's home (Stew Vinnels)

Time: 11:00 am – 12:30 pm

Attendees: Stuart, Stewart, Barbara, Mac, Carl, Holly

Opening remarks (Stuart): addition to agenda (below)

Business Meeting:

Additions to Agenda: offer from Berwick House to provide meeting space for our FCA meetings

Minutes from Sept. 11/23 meeting:

Approved as written.

Motion to approve: Stew

Seconded: Barbara

Approved: unanimous

Correspondence:

1. Saanich Parks re picnic table
2. MOTI highway barrier update
3. Berwick House meeting room

Business arising from minutes

Status of action items from last month:

Stuart: arranging for auditors for AGM is on-going

Carl: done

Holly: done

Stew: done

Mac: done, AGM is November 30th

Barbara: done

Financial Report: Carl

1. Membership: 221 memberships as of October 15, 2023.

Financial report dated October 15, 2023 was submitted for approval.

- a) First newsletter ad income received (\$25)

Motion to approve: Stew

Seconded: Holly

Approved: unanimous

Committee reports / actions:

1. Highway barrier project (Stew/Stuart)



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- a) Saanich held a subsequent meeting to the meeting with Lana August 14th. Saanich is now declining to honor the original agreement to plant and water the trees by the proposed highway barrier. They offered to do a hedge if the community would take on the watering.
 - b) Saanich Parks has not responded to request to meet with them. Stuart to draft an official letter outlining our request to meet and requesting clarification on why the original agreement is not being followed.
 - c) We may have to go to council for approval to put tree planting and watering in the budget so that trees can be planted. If this is the route to follow, we should send council an information package/letter on what has transpired to date.
- 2 Membership (Mac)
 - a) Actual members 222 – 1 free membership for a new resident was given until the end of the year. Carl to reflect this in November financial.
3. SCAN (Mac)
 - a) Gorge-Tillicum has had transit issues with the change of bus routing. This has now been resolved.

Old Business

1. Fall newsletter circulation (Carl)
 - a) Newsletters were printed at Lana Popham's office and have been distributed.
2. November 30th AGM preparation (Stuart)
 - a) Speaker: Coastal Heat Pumps representative
 - b) Saanich Commonwealth Place can provide a projector for AGM PowerPoints
 - c) Barbara will arrange for refreshments
 - d) Stuart will ask Bob to do a flyer to distribute
 - e) Stuart will arrange for auditors
 - f) Prepared agenda will be forwarded to Directors and community prior to the meeting
 - g) Barbara will sign in members at the door
 - h) Need signs at Commonwealth to direct people to AGM meeting room (Cedar room)

New Business

1. Picnic table request (Stuart)
 - a) Although this request was turned down, Stuart will meet with manager of Park Planning and Design (Paul de Greeff) to discuss further options.



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Motion: President be empowered to negotiate the acquisition of a picnic table for Falaise Park with FCA contributing a maximum of \$2000.

Moved: Stew

Seconded: Mac

Approved: unanimous

2. Berwick has approached the FCA to offer space for regular FCA meetings.
 - a) Stuart will thank them for the offer. Saanich has offered us facilities at Commonwealth for free for the past year and will continue to do so.
3. New Board members for 2024 (Stuart)
 - a) Mac has contacted Glen Schoepp and he will attend our November meeting to confirm his interest in joining the Board.
 - b) Graham Stone would like to join Board.
 - c) Stuart will ask Hardeep to join.
4. Speeding on Falaise Crescent (Stuart)
 - a) discussions are on-going with Saanich on how to slow traffic around the park
5. Calendar review (Holly)
Next meeting: Nov. 20th
AGM: Nov. 30th Cedar Room at Commonwealth Place

Other Business

1. Round table – nothing to report

Motion to adjourn: Stew

Seconded: Barbara

Approved: unanimous

Next Board Meeting: **November 20th** Location and time: 7:00 – 9:00 pm Commonwealth Place

Action Items:

Stuart:

- Meet with Saanich Parks re the picnic table
- Draft a formal letter to Saanich Parks to request clarification on why they are not honoring the original agreement re the highway barrier screening
- Create an information package for councillors if we need to go to council with a request to approve a budget line for the tree screening
- Speak to potential auditors for AGM
- Ask Bob to create flyers for AGM
- Prepare AGM agenda and distribute prior to AGM
- Send letter to Berwick thanking them for their offer of a meeting area but declining the offer



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- Ask Hardeep if she is interested in joining the Board of Directors
- Continue discussions re traffic calming on Falaise Crescent

Carl:

- Post September minutes on the website
- Add free membership of new resident to November Financial statement

Holly:

- Forward the September minutes to Carl for the website
- Create location / direction signs for AGM

Mac:

- Confirm projector and screen will be available at Saanich Commonwealth Place for the AGM
- Arrange meeting site for FCA meeting on November 20th (Commonwealth)

Barbara

- Arrange for refreshments for the AGM