Falaise Community Association
Growing a stronger community together

Minutes of the Directors' Meeting- February 12, 2024

Location: Saanich Commonwealth Place **Time: 7:00 - 9:05 pm**

Attendees: Stuart, Mac, Carl, Barbara, Holly, Glen, Hardeep, Graham

Opening remarks (Stuart):

1. Winter newsletter has been distributed.
2. CRD AAP borrowing vote was circulated to the community.

Business Meeting:
Additions to Agenda: none

Minutes from January 8, 2024 meeting:
Approved as written.
Motion to approve: Glen Seconded: Mac Approved: unanimous

Correspondence:

1. Saanich has forwarded us an opportunity to meet with the COA (Brent Reems). We will invite him to a future meeting.

Business arising from minutes
Status of action items from last month:
Stuart: remove brief to council re tree screening; rest completed
Graham: has taken over administrative duties for FCA Facebook
Carl: done
Holly: done
Mac: done
Barbara: will continue to liaise with Hardeep re food for Family Day
Glen: done
Hardeep: done except for food

Financial Report: Carl
Financial report dated February 10, 2024 was submitted for approval.

1. a) 120 members have paid (21 by cash/cheque, the rest by e-transfer). 123 members as of Feb. 12th.
   b) Cheques for Family Day entertainment have been written. Hall rental is not yet paid.
   c) Stuart has signed up for a yearly subscription to Zoom (Venues for meetings).
   d) The report includes income from 3 ads in the winter newsletter.

e) The Saanich grant has been applied for.

Motion to approve: Graham Seconded: Hardeep Approved: unanimous

f) Draft budgets were created both with and without picnic table expenditures for comparison purposes. Approval for the expenditure is documented below.

Committee reports / actions:

1. Highway barrier project (Stuart)
   a) Stuart met with Jason Clark from Saanich Parks re tree planting. Still in negotiation to increase number of trees to be planted. Under our original agreement, the point of the tree planting was to be screening, not participating in the Partnership Tree Planting Program.
2. Membership (Glen)
   a) 123 paid members as of Feb. 12th – most by e-transfer
   b) Only 92- 93 houses left to canvass; Hardeep, Glen, Dale, Barbara, and Stuart will canvass. All canvassers have identification and name tags. Glen to hand out receipt books and canvassing kits.
   c) Canvassers asked to list numbers of children in residences (if possible). This is to facilitate planning for future social activities.
   d) Timeline for canvassing blitz: March
   e) Canvassers to give monies collected and receipt books to Glen.
   f) Stuart to send out email to let residents know that if they wish to pay by e-transfer to please pay by the end of February. Door-to-door canvassing will begin in March.
3. SCAN (Mac)
   a) Discussion around community grants as there has not been an increase since at least 2013. One CA noted that there had been no increase since 2012.
   b) Suggestion to canvass all community associations and determine if there is agreement in asking for an increased grant (30 percent?). Report back next month.

Old Business

1. The Falaise Park memorial plaque has been relocated by Saanich.
2. Picnic table funding decision for Falaise Park:
   a) Application form to be filled out and remittance submitted at the same time. Tax donation receipt will be given to individual donors by Saanich.

Motion: Move to make a joint application to Saanich for a picnic table for the park with $1000 donation from Graham Stone and $1027 donation from FCA. Wording on plaque to be decided in conjunction with Saanich.

Moved: Mac Seconded: Graham Approval: unanimous

3. Family Day – Feb. 19th at McCalls (Hardeep)
   a) Welcome signs/ Registration desk – Mac to organize

b) Food (40 adults 40 children): veggies (Graham), chips (Barbara), cookies (Barbara), cake/squares (Barbara), juices (Barbara), meats? (Hardeep), crackers (Hardeep), cheese (Hardeep), fruit (Hardeep)
c) Activities – spot dances/crazy dances for prizes: Holly to coordinate, Hardeep to emcee
d) Entertainment – JJ Entertainers and Donald Dunphy are confirmed
e) Music – Spotify (Hardeep to arrange for playlist sharing)
f) Name tags – Stuart
g) Stuart to send out reminder email
h) Photo loop to be put on screen (usb)- Carl has created the photo loop

4. FCA Facebook (Graham)
   a) Continuing to work on privacy and standards issues

New Business

1. Feb/March Calendar update (Holly)
   a) Community garage sale tentatively scheduled for May 11th. Stuart will check with Bob to determine if Bob wishes to continue with this event.
   b) The directors have decided not to proceed with a proposed Easter event due to its relative proximity to the Family Day event.

Other Business

1. Round table: none

Motion to adjourn: Mac Seconded: Graham Approved: unanimous

Next Board Meeting: **March 11, 2024** Location and time: 7:00 – 9:00 pm Commonwealth Place

Action Items:

Stuart:

- Send out email reminder to community re the Family Day event
- Invite Brent Reems to a future FCA Directors' meeting
- Continue to liaise with Saanich and with MOTI re the highway barrier
- Membership canvassing in March
- In conjunction with Graham, complete the application process for the park's picnic table
- Bring entertainers' cheques to the Family Day event
- Bring nametags to Family Day event

Carl:

- Post January 8th minutes on the website

Holly:

- Forward the January minutes to Carl for the website
- Circulate draft minutes for February to directors

- Organize and set up children's activities for Family Day event including dance competition ideas and prizes

Graham

- Look into modifications to FCA Facebook page to make it more secure.
- In conjunction with Stuart, complete the application process for the park picnic table
- Create a veggie tray for the Family Day event and bring to the event

Glen

- Deliver membership canvassing kits to canvassers
- Membership canvassing in March

Hardeep

- Membership canvassing in March
- Create a fruit tray and cheese/crackers platters for the Family Day event
- Create dessert/sweets platters for the Family Day event (Barbara to deliver the items by Friday)
- Arrange for food to be brought to the Family Day event
- Bring song playlist to the Family Day event

Mac:

- Organize welcome sign and registration table for Family Day event
- Attend March SCAN meeting

Barbara

- Membership canvassing in March
- Purchase the chips, juice boxes, and dessert/cookie items for the Family Day event and deliver them to Hardeep by Friday