



Falaise Community Association

Growing a stronger community together

2025 Calendar

January	<ul style="list-style-type: none"> -Apply for Saanich Community Association Operating Grant * -Notify SCAN if change in president or FCA representative* -Board Members must renew annual membership -Begin general membership drive -Falaise Focus – mid January -Initial preparations for Family Day event -Directors' meeting: January 8, 2025
February	<ul style="list-style-type: none"> -Continue with membership drive -Send out notice to community re Family Day event -Family Day February 17, 2025 community event (1:30 – 3:30 pm) -Directors' meeting: February 12, 2025
March	<ul style="list-style-type: none"> -Continue with membership drive -Spring break: March 15 – March 31 -Decision on Easter egg hunt and initial preparations (Apr. 20) -Prepare community survey questions -Directors' meeting: March 12, 2025
April	<ul style="list-style-type: none"> -Complete membership drive -Easter Sunday, April 20, 2025 (possible Easter egg hunt at the park) -Initial preparations for Community Garage Sale -Falaise Focus – mid April -Send out biennial community survey -Directors' meeting: April 9, 2025
May	<ul style="list-style-type: none"> -Community Garage Sale – Saturday, May 10 from 9:00 am – 1:00 pm -Directors' meeting: May 14, 2025
June	<ul style="list-style-type: none"> -Make initial preparations for September picnic in the park: Sept. 7 -Directors' meeting: June 11, 2025
July	<ul style="list-style-type: none"> -meeting optional (July 9, 2025)
August	<ul style="list-style-type: none"> -Preparations for September picnic in the park -Directors' meeting: August 13, 2025
September	<ul style="list-style-type: none"> -Picnic in the Park – September 7, 2025 -Decide on Halloween activity -Directors' meeting: September 10, 2025
October	<ul style="list-style-type: none"> -Initial preparations for AGM (November 26th?) -Arrange for auditors for AGM -Send out notice to community for AGM -Falaise Focus – mid October -Halloween event at the park: Friday, October 31st -Directors' meeting: October 8, 2025
November	<ul style="list-style-type: none"> -Hold AGM – November 26?
December	<ul style="list-style-type: none"> -Decide on Board positions for elected Directors at Directors' meeting -File Annual Report and Statement of Directors by Dec 15* -Inform Saanich if change in President* -Update contact information for official FCA emails* -Directors to complete "Consent to Serve" form* -Directors' meeting: December 10, 2025

***Information on website under "Annual Tasks to be Completed by Board"**