Falaise Community Association
Growing a stronger community together

Minutes of the Directors' Meeting- January 8, 2025

Location: Saanich Commonwealth Place **Time: 7:00 – 8:20 pm**

Attendees: Carl, Holly, Graham, Glen, Hardeep
Regrets: Stuart, Mac

Opening remarks (Graham): Graham will be chairing the meeting tonight.

Business Meeting:
Additions to Agenda: High Quadra planning information - Glen
Minutes from December 9, 2024 meeting:
Approved as written.
Motion to approve: Glen Seconded: Hardeep Approved: unanimous

Correspondence: none

Business arising from minutes
Status of action items from last month:
Stuart: done
Carl: newsletter in progress
Holly: done
Graham: done
Glen: done
Hardeep: done
Mac: continue to monitor parking concerns

Financial Report: Carl
Financial report dated January 5, 2025 was submitted for approval.

a) New members – 45 as of Jan. 5th (up to 53 now)
b) Outstanding expense: $60 from auditors' honorarium gifts has not been paid

Motion to approve: Graham Seconded: Hardeep Approved: unanimous

Committee reports / actions:

1. Highway barrier project (Stuart)
   a) Update: the glare screen has been installed to just below McCalls' property line.
   b) Lana and Dean have been invited for a viewing – date to be set up.

c) A community member has sent a letter to ministers, MOTT and Lana asking about the timeline for completion of barrier (would like to see it extended up the hill as originally intended)

2. Membership (Glen)
   a) 2025 Membership campaign is under way.
   b) Residents have been sent an email with a request to pay by e-transfers prior to Feb. 15th.
   c) Door canvassing timeline is Feb. 15th to March 31st
   d) Bob to create a "sorry we missed you" flyer for canvassers to leave at doors
   e) Reminder email to go out around January 22nd.
3. SCAN (Mac – absent)
   a) Meeting on Dec. 4th; new executive roles allocated – tabled to next month
4. Falaise Park update (Stuart via Graham)
   a) Oak tree seedlings were planted and winterizing mulch work has been completed.

Old Business

1. Speeding on Falaise Crescent (Community involvement – reported by Stuart)
   a) Teale will pass on data from the speed reader cameras so that the FCA can determine the extent/severity of the speeding issue by the park.
   c) Teale would like FCA to check the Saanich guidelines around approved speed calming measures.
   d) Graham will invite Mark Harper to the next Directors' meeting to share historical information on sidewalk funding for Falaise Crescent.

New Business

1. Family Day 2025 planning (Feb. 17th 2025) - Graham
   a) McCalls Sequoia Centre is confirmed 1:30 – 3:30 pm

Motion: Move to spend up to $300 for venue.
Moved: Hardeep Seconded: Glen. Approved: unanimous

   b) Status of DJ Alexander – no longer has his DJ equipment
   c) Alexander has offered a photo booth – time 1:30 – 3:00pm – (A stipend of $200 to use McCalls' sound equipment, provide a Spotify playlist, and provide a photo booth was suggested) – Glen to ask Mac to speak to Alexander

Motion: Move to spend up to $200 for photo booth and Spotify DJ/emcee.
Moved: Glen Seconded: Hardeep Approved: unanimous

   d) J J Entertainers (facepainting and balloons) confirmed 2:00 – 3:00 pm

Motion: Move to spend up to $350 to pay for JJ Entertainers.
Moved: Graham Seconded: Hardeep Approved: unanimous

   e) Kids' activity table: Holly / Nikki – to organize
   f) Timing Change to 1:30 – 3:30 pm for the event (access to Hall by 12:30)
   g) Flyers need to be printed (Bob) and sent out once details are confirmed - anticipated to go out Feb. 8th (email Save the date: Jan. 22nd – Stuart)

h) Refreshments: (Ann Brydon has offered to assist) – Hardeep to contact her; also confirm with McCalls to ensure they will provide coffee, etc.

Motion: Move to spend up to $450 on food and prizes.
Moved: Graham Seconded: Hardeep Approved: unanimous

i) Sign in table – Glen to set up
j) Door signs: Holly to print
k) Sandwich board – Bob to set up

2. Winter newsletter (Carl)
   a) Final details being completed
   b) Anticipate publication mid-January

3. Neighbour-to-Neighbour grant application $500 (Graham)
   a) In process

4. Calendar update for 2025 (Holly)
   a) No changes – to be posted on the website

Other Business

1. Round table: Graham suggested that Taylor Love speak to FCA Directors about a potential bottle drive (March meeting?)
2. Quadra and McKenzie community plan (Glen); anticipate significant increase in density over the next few years. FCA will continue to monitor the potential effects on our community.
3. Feb. 11 to beginning of March- Carl will be out of town

Motion to adjourn: Glen Seconded: Hardeep Approved: unanimous

Next Board Meeting: Feb. 12/25 Location and time: 7:00 pm Commonwealth

Action Items:

Stuart:

- Obtain speed reader data from Teale
- Ask Bob to create a "Sorry We Missed You" flyer for canvassers
- Send out a "Save the Date" for the Family Day event by Jan. 22nd.
- Ask Bob to design flyer for Family Day (to be distributed Feb. 8th)
- Ask Bob to put out sandwich board for Family Day event
- Check with Saanich re approved speed calming measures

Carl:

- Post approved December minutes on the website
- Post approved Jan. Financial Statement on the website
- Complete newsletter; arrange for printing and distribution

Graham

- Act as administrator and moderator for the new FCA Facebook group
- Ask Mark Harper to attend the February Directors' meeting
- Ask Taylor Love to attend the March Directors' meeting
- Apply for Saanich "Neighbour-to-Neighbour" grant

Glen

- Continue to monitor / welcome new residents
- Begin preparations for mid-February membership drive
- Set up sign-in table for Family Day

Hardeep

- Confirm times for entertainers for Family Day event
- Contact Ann Brydon to coordinate food/refreshments for Family Day
- Confirm with McCalls that they will provide coffee, etc.

Mac:

- Attend next SCAN meeting
- Check with DJ Alexander re photo booth and emceeing/DJing at the Family Day event
- Continue to monitor community parking concerns

Holly:

- Send December minutes to Carl for posting on the website
- Send out draft of January minutes
- Send 2025 Calendar to Carl for posting on the website
- Coordinate / organize kids' activities for Family Day with Nikki Stone
- Create door signs for Family Day event