



## Minutes of the Directors' Meeting- September 2, 2025

**Location:** Vice-President's home

**Time:** 7:00 – 8:30 pm

**Attendees:** Stuart, Holly, Carl, Glen, Mac, Graham, Hardeep (Zoom)

**Opening remarks** (Stuart): AAP process for the Saanich Works Yard has been defeated; more residents are becoming concerned over fill-in development process

### **Business Meeting:**

**Additions to Agenda:** playground equipment

**Minutes from June 11<sup>th</sup> and July 29<sup>th</sup> meetings:**

Approved as written.

Motion to approve: Glen          Seconded: Mac          Approved: unanimous

**Correspondence:** email from Saanich inviting residents to attend Town Hall Sept. 9<sup>th</sup> – Stuart has forwarded to residents

### **Business arising from minutes**

#### Status of action items from last month:

Stuart: to do - obtain speed reader data; letter to Saanich (with Mark)

Carl: done

Holly: done

Graham: done

Glen: done

Hardeep: done

Mac: continue to monitor parking concerns; check on obtaining gravel for parking by park

### **Financial Report:** Carl

Financial report dated September 1, 2025 was submitted for approval.

- a) Carl to bring cheques for picnic rentals to picnic

Motion to approve: Graham          Seconded: Glen          Approved: unanimous

### **Committee reports / actions:**

1. Highway barrier project (Stuart)
  - a) ROBP is watering weekly; Graham has been taking the watering crew doughnuts as a thank you



2. Membership (Glen)
  - a) New residents will be moving in on Falaise Crescent – Glen to give them a welcome letter
3. SCAN (Mac) – summer break

### Old Business

1. Summer picnic planning (Hardeep)
  - a) Sunday Sept 7<sup>th</sup> 2:00 – 4:00 pm (barbecue ends at 3:30 pm)
  - b) Saanich block party permit - done
  - c) Barbecuing: Glen (BBQs supplied by Graham and Carl)
  - d) Up-dated list for food – Holly
  - e) Thrifty's donation has been delivered \$300.00– Mac
  - f) Games (Hardeep): ball pit, ladder toss, Connect 4, cotton candy machine – 12:15 set up (Hardeep); 24 bubble wands - (Holly)
  - g) PA system purchased – Graham
  - h) Generator borrowed – Cynthia
  - i) Ukraine fundraiser – Mac has arranged and will finalize details (information poster, etc)
  - j) Flyer has been designed by Bob and delivered
  - k) Tables (6): Bob, Stew, Graham, Stuart, Carl, Mac
  - l) Carl to pick up tents from Thrifty Foods Friday evening; set up 11:30 am Sunday
  - m) Food list for 100 people: Holly and Stuart; Anne B has offered to assist with set-up (will order burgers from Thrifty's)
  - n) Starbucks – Mac : coffee, hot water, etc.
  - o) Incidentals: garbage cans (Stuart), first aid kit (include Benadryl), fire blanket, recycle bin (Stuart)
  - p) Mac to fry onions
2. Road Mural report – Stuart
  - a) Successful repaint – added Red Currant flowers
  - b) Reported in Times Colonist

Motion: Move to authorize spending of up to \$600 for the road mural repaint project.

Moved: Stuart                      Seconded: Holly                      Approved: unanimous

3. Fall newsletter preparation – Carl
  - a) Articles are in process
  - b) Stuart to complete write up on HAT
  - c) Only 2 companies are advertising at present
4. Status: AGM date from November to January
  - a) Request for an extension can only be submitted from Nov. 1 to Dec. 31<sup>st</sup>
  - b) Check on possibility of moving it into February/March
5. Letter to Saanich re Falaise Crescent sidewalk funding – initiated by Mark Harper: Stuart
  - a) Stuart to contact Mark
6. 2026 FCA Board member search



- a) 2 residents have expressed an interest in being board members for next year

### **New Business**

1. Royal Wood sign repainting maintenance (Stuart)
  - a) Neighbour has offered to assist with preparation and painting
  - b) Graham to check on if sign can be easily removed for painting
2. Calendar update for September/October (Holly)
  - a) October – Halloween event

Motion: Move to authorize spending of up to \$300 for the Halloween event at Falaise Park.

Moved: Stuart      Seconded: Holly      Approved: unanimous

3. Survey – Carl and Stuart to arrange to have it put on the website
4. Playground equipment
  - a) Review ways to create a newer up-dated space and equipment
  - b) Perhaps move some equipment at the top area
  - c) Solicit neighborhood moms to take on the project- Stuart to put notice in newsletter
5. Halloween in the Park
  - a) Carl and Stuart will set up and participate
  - b) Barbara to create bags – Holly to assist
6. Multi-housing units
  - a) Encourage residents to continue to make their point of view heard
  - b) Mac to bring issue to SCAN

### **Other Business**

1. Round table: none

Motion to adjourn: Hardeep      Seconded: Glen      Approved: unanimous

Next Board Meeting: October 8<sup>th</sup> 2025      Location and time: 7:00 pm      President's house

### **Action Items:**

#### **Stuart:**

- Obtain speed reader data from Teale
- Draft a letter to Saanich (with Mark's input) re funds left over from original FCA resident-funded Storm bylaw 5872
- Coordinate work parties to control invasive species around highway barrier trees
- Work with Carl to construct a full analysis of survey responses and make recommendations for future FCA goals/projects.
- Send out notice to council re picnic and invite them to pop by
- Bring garbage can / recycling box to picnic
- Draft up a letter to Saanich re community concerns re fill-in developments



# Falaise Community Association

Growing a stronger community together

---

- Set up for Halloween event with Carl
- Write a notice for the newsletter soliciting interested residents who wish to form a committee to look at the feasibility of adding playground equipment to Falaise Park
- Complete HAT write up for newsletter

## **Carl:**

- Post approved June and July minutes on the website
- Post approved September Financial Statement on the website
- Work with Stuart to construct a full analysis of survey responses and make recommendations for future FCA goals/projects.
- Pick up tents and assist with picnic set up
- Bring cheques to picnic to pay suppliers
- Set up for Halloween event with Stuart
- Continue to work on Fall newsletter

## **Graham**

- Act as administrator and moderator for the FCA Facebook group
- Bring fire extinguisher to picnic
- Check the Royal Wood sign to determine painting needs

## **Glen**

- Continue to monitor / welcome new residents
- Purchase Benadryl for picnic first aid kit

## **Hardeep**

- Assist with set up of picnic activities / cotton candy machine

## **Mac:**

- Attend next SCAN meeting
- Continue to monitor community parking concerns
- Check with Saanich re filling in parking area by park with gravel
- Suggest to Ukrainian fundraising team that they have an information poster available
- Arrange for coffee, etc. for the picnic
- Bring concerns re fill-in development to SCAN

## **Holly:**

- Send June and July minutes to Carl for posting on the website
- Send out draft of September minutes
- Add note to November calendar to apply for extension of the AGM for 2025 – to be held in February 2026



# Falaise Community Association

Growing a stronger community together

---

- Bring first aid kit and fire blanket to barbecue
- Do shopping for picnic / order burgers and sweets from Thrifty Foods
- Set up food at picnic (Anne to assist)
- Assist Barbara with creating Halloween bags to hand out
- Check on possibility of moving AGM to February 2026