



Minutes of the Directors' Meeting- October 8, 2025

Location: President's home

Time: 7:25 – 9:10 pm

Attendees: Stuart, Holly, Carl, Glen, Mac, Graham

Opening remarks (Stuart): Need to discuss AGM date, etc.

Business Meeting:

Additions to Agenda: 930 Falaise Crescent; Speeding traffic on Falaise Drive from McCalls to Royal Wood Place

Minutes from September 2, 2025 meetings:

Approved as written.

Motion to approve: Glen Seconded: Mac Approved: unanimous

Correspondence: Climate Action Plan, Active Transportation Plan

Business arising from minutes

Status of action items from last month:

Stuart: to do - letter to Saanich (with Mark); letter to Engineering re moving "slow" sign to the bend by the park

Carl: done

Holly: done

Graham: done

Glen: done

Hardeep: done

Mac: continue to monitor parking concerns; check on obtaining gravel for parking by park

Financial Report: Carl

Financial report dated October 6, 2025 was submitted for approval.

- a) 2 more free members (late in year) – total 204
- b) Expenses in this report are mainly picnic expenses

Motion to approve: Glen Seconded: Mac Approved: unanimous

Committee reports / actions:

1. Highway barrier project (Stuart)
 - a) Watering completed for 2025; bags to be removed, reinstall 2026
2. Membership (Glen)
 - a) Will give welcome letter to new residents



3. SCAN (Mac)
 - a) Different Community Associations brainstormed membership, housing issues

Old Business

1. Summer picnic report (Holly)
 - a) Updated food list has been put on the admin website (including cost details)
2. Fall newsletter distribution – Carl
 - a) Distributed by student for \$25 stipend
3. Halloween planning – Carl
 - a) \$300 budget approved last month
 - b) Barbara to organize candy bags – leftover potato chips from picnic will be used also
 - c) FCA sticker will be put on the bags
 - d) Tent to be set up by playground
 - e) Decorations: Carl, Barbara and Graham to provide
 - f) Scary music and sound system – Graham; power provided by Graham
 - g) Flyer printed and ready for distribution- minor adjustment to be made (Stuart to contact Bob)
 - h) Student will distribute flyers around Oct. 22nd / 23rd - Stuart to send out email to community
4. Letter to Saanich re Falaise Crescent sidewalk funding – initiated by Mark Harper: Stuart
 - a) to be completed by Stuart
6. 2026 FCA Board member search - Stuart
 - a) 8 people contacted re 2026 Board – 3 are interested

New Business

1. Community Survey Report – Stuart
 - a) Review action items (Directors to oversee):
 - i) Examine merits of a boundary fence around the park – Graham / Stuart
 - ii) residents' committee dedicated to playground improvements – email sent out soliciting members
 - iii) bottle drive feasibility – Director TBA
 - iv) monitor new housing proposals – Stuart
 - v) traffic concerns – Stuart / Mac
2. AGM planning
 - a) Date: November 26th or 27th
 - b) Venue: Commonwealth – Mac to determine availability
 - c) Speaker: Saanich Police Chief on Saanich issues with homelessness/safety/security – Stuart to approach (alternates: Lana on densification of Saanich?, roofing contractor?)
 - d) Make adjustments to calendar re date change and post on admin website
3. Consolidating “FCA stuff” to one location
 - a) Directors to create an inventory of items they are storing and document items/locations



Falaise Community Association

Growing a stronger community together

4. 930 Falaise Crescent
 - a) current plans are for a fourplex on this property
5. Speeding on Falaise Drive – Stuart to send letter re concerns to Saanich engineering
 - a) concerns re danger of speeders at Royal Wood Place and Falaise Drive intersection
 - b) another issue is roadside parking during large funerals
6. Calendar update for Oct/Nov - Holly
 - a) AGM for November / December reports

Other Business

1. Round table: none

Motion to adjourn: Graham Seconded: Glen Approved: unanimous

Next Board Meeting: November 12, 2025 Location and time: 7:00 pm Commonwealth Place

Action Items:

Stuart:

- Write letter to Province/ Lana/ copy to Council re giving communities input into fill-in housing concerns
- Draft a letter to Saanich (with Mark's input) re funds left over from original FCA resident-funded Storm bylaw 5872
- Draft up a letter to Saanich re community concerns re fill-in developments
- Set up for Halloween event with Carl and Graham; cohost event
- Send out Halloween event notice to community via email and flyers
- Approach interested potential Directors and confirm intentions
- Contact Police Chief Duthie re speaking at AGM
- Look at merits/feasibility of a park boundary fence with Graham
- Monitor new housing proposals in the community
- Send a letter to Saanich Engineering re traffic calming on Falaise Drive
- Create an inventory of FCA items with current locations

Carl:

- Post approved September minutes on the website
- Post approved October Financial Statement on the website
- Work with Stuart to construct a full analysis of survey responses and make recommendations for future FCA goals/projects.
- Assist with Halloween event set up and cohost event
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Graham

- Act as administrator and moderator for the FCA Facebook group
- Assist with Halloween event set up and cohost event



Glen

- Continue to monitor / welcome new residents

Mac:

- Attend next SCAN meeting
- Continue to monitor community parking concerns
- Check with Saanich re filling in parking area by park with gravel
- Check with Commonwealth re possible dates for AGM

Holly:

- Send September minutes to Carl for posting on the website
- Send out draft of October minutes
- Adjust calendar with correct date of AGM – have it posted on website