



Minutes of the Directors' Meeting- November 19, 2025

Location: Commonwealth Place

Time: 7:05 – 8:35 pm

Attendees: Stuart, Holly, Glen, Mac, Graham, Carl

Opening remarks (Stuart): edits to agenda: added Andy Lou correspondence to the agenda; added 855 Falaise Cres.; change date of next Board meeting to December 10th

Business Meeting:

Additions to Agenda: see opening remarks

Minutes from October 8, 2025 meeting:

Approved as written.

Motion to approve: Glen Seconded: Graham Approved: unanimous

Correspondence: a) Saanich replies to road safety concerns

b) Andy Lou – sent a request to hold a community meeting re 930 Falaise Crescent

Business arising from minutes

Status of action items from last month:

Stuart: to do - letter to Saanich (with Mark); letter to Engineering re leftover funds from original FCA resident-funded Storm bylaw 5872

Carl: done

Holly: done

Graham: done

Glen: done

Hardeep: done

Mac: continue to monitor parking concerns

Financial Report: Carl

Financial report dated November 7, 2025 was submitted for approval.

a) Halloween expenses have been paid (approx. \$205)

b) Financial information has been sent to the auditors in preparation for the AGM

Motion to approve: Holly Seconded: Mac Approved: unanimous

Committee reports / actions:

1. Highway barrier project (Stuart)
 - a) Saanich to replant tree broken in a car accident before Spring
2. Membership (Glen)



- a) One new resident; Carl to confirm her address and Glen will initiate contact
3. SCAN (Mac)
 - a) Attended Nov. 5th meeting – general discussion: nothing pertinent to Falaise Community

Old Business

1. Follow-up re Saanich reply to road safety concerns (Stuart)
 - a) Reply was forwarded to Directors. Directors to meet on-site with Saanich Engineering to go over concerns about speeding by the park. No action currently expected on concern around turning left from Royal Wood Place onto Falaise Drive.
2. Letter to Minister of Housing re density (Stuart)
 - a) Has been forwarded to Christine Boyle, Minister of Housing
3. Halloween at the Park report (Graham)
 - a) Positive feedback from community – approximately 60 children came by
4. 2026 FCA board – new directors update (Stuart)
 - a) Have 3 people who have agreed to stand: James Halliday, Nikki Stone, Matthew Paxton
5. Community Survey action items progress (Stuart)
 - a) revisit after new Board is installed
6. Parking Lot items (to be deferred to next month)
 - a) Letter to Saanich re Falaise Cres sidewalk (collaboration Mark Harper/Stuart)
 - b) Listing of FCA property / files by location

New Business

1. AGM 2025 (Dec. 4th) Planning – Arbutus Room
 - a) Speaker – Chief Constable Dean Duthie: honorarium - poinsettia
 - b) Refreshments: coffee /water and light refreshments (approx. 30 people): Mac
 - c) door prizes: 2 poinsettias and 1 poinsettia for honorarium – Holly
 - d) gift cards for auditors: 2 x \$30 Thrifty gift cards - Holly

Motion: Move to spend \$350 to purchase refreshments, door prizes and honorarium for the AGM.

Moved: Holly Seconded: Glen Approved: unanimous

- e) Election – Holly to run the election if needed (more candidates than positions)
 - f) Sign in: Glen/ tickets for door prizes
 - g) Signs for doors- Holly
 - h) Flyer for AGM – Bob to prepare and Nathan to distribute next week
 - i) Email to community: Stuart
 - j) Facebook: Graham to put AGM notice on Facebook
 - k) Powerpoint: Stuart to create
 - l) Request projector and microphone/speaker for the room – Mac/Carl
2. 855 and 930 Falaise Crescent multiplex update/concerns – Carl



Falaise Community Association

Growing a stronger community together

- a) 930 Falaise Crescent: fourplex will be going in next to the new duplex on the recently subdivided lot.
- b) Concerns re parking and overflow onto Southover. Cynthia Hawksworth has written to Saanich.
- c) Andy Lou is requesting that the FCA hold a community meeting to discuss this development.
- d) 855 Falaise has been approved for two lots with potential to put a fourplex on each lot.
- e) Need to clarify parameters for potential development on 855 Falaise Crescent re trees, etc. with Saanich – Stuart
- f) Proposed Professional Reliance Act to be brought to legislature re taking project approval away from municipalities and putting it in the hands of licensed professionals (no need to put forward to municipalities to approve) – feedback requested by Dec. 2nd: Stuart to send information to community.

3. Calendar Update for Dec./Jan (Holly)

Other Business

1. Round table: vandalism in the park - seed trays have been destroyed and cage around the dogwood tree has been taken (deer has been damaging the unprotected tree).
2. Add community meeting to discuss neighbourhood developments at end of AGM.

Motion to adjourn: Glen Seconded: Graham Approved: unanimous

Next Board Meeting: December 10, 2025 Location and time: 7:00 pm Commonwealth Place

Action Items:

Stuart:

- Confirm Chief Constable Duthie's topic and ask about honorarium protocol
- Send out email to community re AGM
- Send out email to community to create awareness around the proposed Professional Reliance Act
- Add "Community Meeting" to follow the AGM to discuss neighbourhood development
- Create PowerPoint for AGM
- Bring door prize tickets to AGM
- Communicate with Saanich Engineering to determine if the development parameters are "grandfathered" from the initial project
- Draft a letter to Saanich (with Mark's input) re funds left over from original FCA resident-funded Storm bylaw 5872
- Create an inventory of FCA items with current locations



Falaise Community Association

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Carl:

- Check on address of new resident and forward into to Glen
- Post approved October minutes on the website
- Post approved November Financial Statement on the website
- Collaborate with Bob to create flyers for AGM
- Collaborate with Mac to ensure projector, microphone, audio-visual details are in place for the AGM

Graham

- Arrange for AGM flyer distribution
- Put AGM notice on Facebook
- Act as administrator and moderator for the FCA Facebook group

Glen

- Continue to monitor / welcome new residents
- Sign in residents for AGM and hand out door prize tickets

Mac:

- Attend next SCAN meeting
- Continue to monitor community parking concerns
- Purchase coffee and light refreshments for AGM

Holly:

- Send October minutes to Carl for posting on the website
- Send out draft of November minutes
- Purchase door prizes and honorarium gift
- Purchase two \$30 Thrifty cards for auditors' honoraria
- Be prepared to run an election if there are more candidates than positions
- Create signs for doors directing residents to the Arbutus room