Falaise Community Association
Growing a stronger community together

# Minutes of the Directors' Meeting- October 15, 2026

**Location:** Stuart's home **Time: 7:00 – 8:20 pm**

**Attendees:** Stuart, Matt, Carl, Glen, Graham, Mac, Nikki, James

**Opening remarks** (Stuart):
Lana is retiring so there will no longer be an October meeting with her to discuss housing.

**Additions to Agenda**:
Discussion of the proposed survey.

**Minutes from the September meeting:**
The September minutes should note the discussion regarding the proposed survey. Carl will add at item to the minutes.

The minutes were approved subject to this change.

Motion to approve: Stuart Seconded: Graham Approved: unanimous

**Correspondence:**
None

**Action Items from the September Minutes:**
All items have been addressed

**Financial Report:**
Nikki submitted a report for October. She noted that there was an additional $20 gift card for Thriftys. The insurance grant has been received. The bottle drive money was entered as a donation. The total expenditure for picnic food was $780. $220 of this was covered by gift cards from Thriftys.

Motion to approve: Glen Seconded: Mac Approved: unanimous

**Committee reports:**

Highway trees: ROBP will continue to water the trees until the fall rains start.

Membership: Glen stated that we have 195 members. One contribution (Carter) has not been able to be assigned to a resident and has been accepted as a donation.

SCAN: No Meeting. The head of SCAN (Hodson) is running for council.

**Old business:**

All candidates' meeting: There was a very large turnout. Many people had to be turned away. We can expect an invoice to help pay for the hall rental.

934 Falaise Cr.: Because Lana Popham is retiring, there will be no October meeting with her. Stuart is still planning to talk to Dhillon, the owner of 934 Falaise Cr. Catherine Mustafa is in discussions with Mark Harper regarding the infrastructure on Falaise Cr. and whether or not in can support increased housing density.

Sidewalks on Falaise Cr.: Catherine Mustafa continues to work on this issue. A question is included in the upcoming community survey.

Playground parking: Saanich has put up a No Parking sign. Stuart has been trying to contact Saanich Parks about setting aside a parking area. The manager of Parks and Recreation, Julie Lommerse, has not been responding to his inquiries.

Newsletter: The newsletter has been finished and is ready for distribution.

Survey: James is making final adjustments to the survey but it is almost ready to send to the community. Questions have been added regarding board membership.

**New business:**

Halloween: First Memorial is planning to participate. They will provide the treat bags and will bring the hearse. One of their staff will dress as a witch. Graham, Stuart and Carl will set up the display tent.

AGM: The date for the AGM has been set for 3-Dec in the Arbutus room. Auditors need to be booked. Various speakers were suggested. Stuart will talk to the fire department to see if they can provide a speaker. Stuart indicated that the AGM expenses will be up to $150.

Calendar: The calendar notes that auditors need to be chosen for the AGM.

FCA Board: Stuart noted that several members are retiring from the Board, including Stuart, Carl, Nikki and Graham. The constitution requires that the Board have at least a president, a secretary and a

treasurer. We will add a survey question regarding board membership and Stuart will draft an email regarding succession.

**Other business:**

Thank you letters: Stuart proposed that we send thank you letters to MLA Lana Popham, Mayor Dean Murdock, Councillor Teale Phelps Bondaroff and Councillor Nathalie Chambers.

**Next meeting:** The next board meeting will be on 10-Nov at Stuart's house.

**Action Items:**

**Stuart:**
- Send email regarding board succession
- Interact with Katy Dhillon regarding the subdivision of 934 FC
- Book speaker for AGM
- Sign up auditors for AGM
- Help with Halloween party

**Carl:**
- Send September minutes to James for posting
- Send fall newsletter to James for posting
- Send email list to James
- Help with Halloween party

**Graham**
- Help with Halloween party
- Arrange distribution of fall newsletter and Halloween flyer

**Nikki**
- Continue to manage financial issues

**Glen**
- Continue to monitor / welcome new residents

**Mac:**
- Attend SCAN meetings

**James:**
- Keep the website and Facebook page up to date
- Send out community survey